



Unitarian Universalist Fellowship of Gainesville

UUFG Governing Board Meeting Agenda

April 17, 2023 – 6:30 pm to 8:30 pm

1. [6:30 pm] Gathering and Meeting Preparation 10 min
 - a. Welcome, Call to Order, Quorum
 - b. Chalice Lighting and Reading
 - c. Board Covenant: *Inspired by our Unitarian Universalist principles, together we guide our congregation and its mission and vision with transparency, gratitude, and respect.*
 - d. Personal Check-In
 - e. Confirm roles (external observer, timekeeper, gratitude notes) and any updates
 - f. Assign roles and confirm meeting agenda

2. [6:40 pm] Congregational Input 10 min

Open Meeting 6:50 – 7:30 pm 50 min

3. Consent Agenda
 - a. Staff Report (Att. 1)
 - b. Treasurer's Report for February (Att. 2)
 - c. Treasurer's Report for March (Att. 3)
 - d. Minutes of February 27, 2023 Board Meeting (Att. 4)
 - e. Fellowship Council Report for March 13 Meeting (Att. 5)
 - f. Fellowship Council Report for April 11 Meeting (Att. 6)

Motion: *To approve the consent agenda*
4. Discussion, Action Items, Visioning
 - a. Annual Meeting – May 7
 - b. Packets complete in Cam's office by April 19th
 - i. Letter that includes link to reports on the membership page, budget, leadership slate, Article 2 questions
 - ii. Reports online on membership page
 - c. Information for Annual Meeting about Article 2 questions
 - d. Need to set a time for the Annual Meeting

5. Management and Facilities
 - a. Solar Power update

6. Leadership and Governance
 - a. Foundation – policy change (Att.7)
 - b. Future Town Hall – April 23rd?
 - c. Leadership Development Committee – bylaws change proposal (Att. 8)
 - d. Board proposed bylaws change of dates for annual meeting

7. [7:30 pm] EXECUTIVE SESSION 50 min

8. [8:20 pm] Wrap up
 - a. Emerging Concerns
 - b. Calendaring and Action Items
 - c. Gratitudes
 - d. Board Process – external observer
 - e. Next meeting May 22, 2023
9. Adjournment



Unitarian Universalist Fellowship of Gainesville

To: Governing Board
From: Staff
Date: April 17, 2023
RE: Congregational Staff Report to the Board

Membership

We currently have 150 members on our rolls. We welcomed Robin Castellanos to membership. Diane Boxer and Sue Dudley resigned.

We have 25 supporting friends listed in our database. New supporting friends include Madeline Austin, Matthew Collins, Nan Kritzer, Faith Reidenbach and Nicki Whittaker.

Sunday Service Attendance

As of April 13, 2023, we have 240 YouTube subscribers.

Sundays, February 2023 –

- Average in person attendance for four Sundays: 76
- Average YouTube visits: 66
- Total average participation for four Sundays: 142

Date	YouTube	In-Person Attendance	Total
02/05/2023	59	83	142
02/12/2023	78	78	156
02/19/2023	79	61	140
02/26/2023	49	80	129

Sundays, February 2022 –

As Covid conditions improved in Alachua County, we held our February 20 service outside, and on February 27, we held our service inside the combined Sanctuary and Phillips Hall spaces of the Fellowship Hall. Our choir contributed to services on February 13, 20 and 27. Attendance and clicks averaged around 156 per service. Our YouTube channel had 176 subscribers.

Date	YouTube	In-Person Attendance	Total
2/6/2022	181	5	186
2/13/2022	116	25	141
2/20/2022	90	60	150
2/27/2022	86	60	146

Sundays, March 2023 –

- Average in person attendance for three Sundays: 64
- Average YouTube visits: 71
- Total average participation for three Sundays: 141

Date	YouTube	In-Person Attendance	Total
03/05/2023	56	Not available	
03/12/2023	50	64 adults	114
03/19/2023	59	50 adults	109
03/26/2023	122	77	199

Sundays, March 2023 –

As Covid conditions continued to improve in Alachua County, our services were held each Sunday inside the combined Sanctuary and Phillips Hall spaces of the Fellowship Hall. Not counting the March 20 service, for which we do not have in person attendance, attendance and clicks averaged around 129 per service. Our YouTube channel had 185 subscribers.

Date	YouTube	In-Person Attendance	Total
3/6/2022	67	54	121
3/13/2022	77	63	140
3/20/2022	70	Not available	70
3/27/2022	80	46	126

Attendance

Because of time spent on other projects this month, Cam has not had time to compile attendance figures.

UUFG Office Notes

UUFG Building Usage

We see regular use of Fellowship space on Sunday mornings prior to services, with both adult and children & youth programming as well as after service in classroom and Common Room spaces. While some groups continue to meet via Zoom, a number of committees and groups meet in person on campus during the week. Groups decide amongst themselves whether to all wear masks.

Ongoing off campus in person events typically include UUFG Men's Lunch Group, HUUGG (Humanist) dinners, Book Circle and TGIF gatherings.

Rentals

Weight Watchers cancelled their use of our space pursuant to a corporate decision to change their overarching business model to telemedicine and online support, eliminating most in person groups across the country. Their last meeting here was Saturday, March 25. Our regular renters now include Paynes Prairie Chapter of the Florida Native Plant Society, Gainesville Bridge Club, and Gainesville Handweavers Guild.

On Friday, March 31, Magnolia Roots Music rented our Sanctuary for a concert featuring violinist Hanneke Cassel.

Mailings & Communications

Cam continues to send the link to monthly Touchstone Journals via MailChimp with some hard copies mailed to a few members who requested that service.

Cam sent out anniversary letters to all members who have joined the Fellowship in March and April as well as creating weekly Gazettes and Chalice Connections, etc.

Finally, Cam helped distribute materials for our stewardship drive, including cover letters, pledge cards, online pledge form, directory, etc. Directories, stewardship letters and pledge cards were distributed at service following mailings to those members and friends who didn't pick up their packets at service.

Finance

Cam reconciled our March and April banking account statements and included monthly financial reports in the Gazette. He is in regular contact with Mary Anthony regarding financial matters and is attending finance committee meetings as well as consulting with Jim Wright, Finance Committee chair on financial matters as requested. He has provided support and feedback as requested to assist the Finance Committee as it has created and presented a FY 2023-2024 budget to the board for their consideration.

He has also worked with the UUA and Empower financial services as the UUA has shifted its retirement portfolio management from TIAA-CREF to Empower.

Safety Committee

Cam regularly attends Safety Committee meetings. March meetings focused on upcoming training opportunities and the Town Hall Meeting on safety scheduled for March 26. Cam provided an overview of our fire monitoring and prevention system that David Willkomm read to the attendees.

Facilities

Gator Fire completed its annual inspection on Monday, March 6. We passed inspection on all items.

Office Help

Prior to her trip to Africa, Liz Stewart volunteered time in the office to assist with a variety of tasks, taking phone calls during our Tuesday staff meetings and reviewing our website for errata and outdated information.

Possible tasks suitable for volunteer assistance include:

Anniversary and other letters – printing, mailing, etc.

Facebook – updating events and monitoring social media activity

Website – regular review and update assistance

Rental assistance – meeting with vendors on weekends, checking on the Fellowship

Custodial – checking restrooms, etc., for Sunday services and other events

Updating our website with the latest events

Music

This month, the choir completed its plan for the Easter service. Derek finished planning choir music for the Member Showcase on May 6th and Choir Sunday on May 21st, and through to the end of the choir season. He also began planning hymns and anthems for the 2023-2024 worship schedule.

Religious Education

James has been busy with RE this month – they have two more teacher volunteers for the kid's classroom. The youth have started the process of redoing their room, and this Sunday they will be painting walls and assembling some of their new furniture. Easter was a fun event, with 6 kids involved with the Easter egg hunt.

Unitarian Universalist Fellowship - Gainesville FL								
Treasurer's Report as of February 2023 for General Fund								
Wednesday, March 8, 2023								
Account #	Account Name	Period Activity February 2023	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget	Annual Budget Remaining
Income								
Income to General Fund								
Sustaining Gifts-Members & Friends								
4.100.030	Current Years Pledges	24,043.49	22,980.00	193,453.47*	183,840.00	9,613.47	275,759.00	82,305.53
4.100.050	Sunday Collect/Unidentified G	4,268.60	1,250.00	12,352.28*	10,000.00	2,352.28	15,000.00	2,647.72
	Total Sustaining Gifts-Members & Friends	\$28,312.09	\$24,230.00	\$205,805.75*	\$193,840.00	\$11,965.75	\$290,759.00	\$84,953.25
Miscellaneous Income								
4.100.210	Rental Income	2,297.50	2,667.00	18,315.00	21,336.00	(3,021.00)	32,000.00	13,685.00
4.100.300	Special Activities and Auction	0.00	10,000.00	2,299.70	10,000.00	(7,700.30)	15,000.00	12,700.30
4.100.315	Concert Income	0.00	0.00	2,327.00*	0.00	2,327.00	2,400.00	73.00
4.100.330	Interest	36.45	3.00	195.40*	24.00	171.40	40.00	(155.40)
4.100.430	Book Cart Income	0.00	333.00	0.00	666.00	(666.00)	1,000.00	1,000.00
	Total Miscellaneous Income	\$2,333.95	\$13,003.00	\$23,137.10	\$32,026.00	(\$8,888.90)	\$50,440.00	\$27,302.90
	Total Income to General Fund	\$30,646.04	\$37,233.00	\$228,942.85	\$225,866.00	\$3,076.85	\$341,199.00	\$112,256.15
	Total Income	\$30,646.04	\$37,233.00	\$228,942.85	\$225,866.00	\$3,076.85	\$341,199.00	\$112,256.15
Expense								
Expenses from General Fund								
Programs								
5.100.110	Membership	0.00	67.00	366.51	536.00	(169.49)	800.00	433.49
5.100.120	UU Leadership	0.00	50.00	0.00	400.00	(400.00)	600.00	600.00
5.100.130	Social Justice	0.00	108.00	999.89*	864.00	135.89	1,300.00	300.11
5.100.140	RELATE	0.00	25.00	0.00	200.00	(200.00)	300.00	300.00
5.100.150	CUUPS	0.00	0.00	0.00	250.00	(250.00)	250.00	250.00
5.100.240	RE Program Activities	0.00	167.00	750.91	1,336.00	(585.09)	2,000.00	1,249.09
5.100.280	Hospitality Budgeted	0.00	50.00	46.77	400.00	(353.23)	600.00	553.23
5.100.300	Special Activities and Auction Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.100.310	Worship - Sunday Services	0.00	320.00	2,256.96	2,560.00	(303.04)	3,834.00	1,577.04
5.100.315	Concert Expense	0.00	0.00	761.88*	0.00	761.88	0.00	(761.88)
5.100.320	Music Program	570.00	200.00	1,200.01*	1,200.00	0.01	2,000.00	799.99
5.100.410	Canvass Expenses	30.19	0.00	30.19*	0.00	30.19	500.00	469.81
5.100.430	Book Cart Expense	0.00	0.00	0.00	500.00	(500.00)	1,000.00	1,000.00
	Total Programs	\$600.19	\$987.00	\$6,413.12	\$8,246.00	(\$1,832.88)	\$13,184.00	\$6,770.88
Administration & Operational Support								
5.100.010	Board Discretionary Funds	0.00	25.00	0.00	200.00	(200.00)	300.00	300.00
5.100.020	Pastoral Care Expense	0.00	17.00	164.01*	136.00	28.01	200.00	35.99
5.100.030	Contributions to Reserves	417.00	417.00	3,336.00	3,336.00	0.00	5,000.00	1,664.00
5.100.520	Denominational Dues	1,437.50	1,438.00	11,500.00	11,504.00	(4.00)	17,250.00	5,750.00
5.100.525	Insurance	1,314.14	1,500.00	11,400.91	13,000.00	(1,599.09)	19,000.00	7,599.09
5.100.530	Office Expense	282.00	583.00	5,014.64*	4,664.00	350.64	7,000.00	1,985.36
5.100.535	Pianist/Accompanist - Contractor	1,000.00	1,090.00	6,300.00	7,840.00	(1,540.00)	12,200.00	5,900.00
5.100.540	Bookkeeper	462.50	208.00	1,325.00	1,664.00	(339.00)	2,500.00	1,175.00
5.100.545	Telephone & Internet	311.03	1,202.00	3,792.03	4,966.00	(1,173.97)	7,100.00	3,307.97
5.100.550	Utilities - Electricity & Water	0.00	1,500.00	9,329.09	12,000.00	(2,670.91)	18,000.00	8,670.91
5.100.560	Waste Disposal	191.54	200.00	1,540.50	1,600.00	(59.50)	2,400.00	859.50
5.100.570	Custodial Service	770.00	770.00	6,160.00	6,160.00	0.00	9,240.00	3,080.00
5.100.572	Custodial Supplies	0.00	69.00	287.77	552.00	(264.23)	825.00	537.23
5.100.575	Facilities Maintenance	1,119.65	917.00	5,560.76	7,336.00	(1,775.24)	11,000.00	5,439.24

Unitarian Universalist Fellowship - Gainesville FL									
Treasurer's Report as of February 2023 for General Fund									
Wednesday, March 8, 2023									
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under	Annual Budget	Annual Budget	
		February 2023				YTD+(-)		Remaining	
5.100.580	Backflow and Fire Suppression	4,000.00	30.00	10,858.90*	6,760.00	4,098.90	9,066.00	(1,792.90)	
5.100.583	Security & Safety	0.00	25.00	715.82*	200.00	515.82	300.00	(415.82)	
5.100.585	Pest Control	0.00	0.00	400.00	400.00	0.00	400.00	0.00	
5.100.595	VANCO and Bank Fees	139.87	140.00	1,078.69	1,120.00	(41.31)	1,680.00	601.31	
	Total Administration & Operational Support	\$11,445.23	\$10,131.00	\$78,764.12	\$83,438.00	(\$4,673.88)	\$123,461.00	\$44,696.88	
Compensation & Related Expenses									
5.100.610	Ministers Salary	1,759.00	1,759.00	13,082.67	14,072.00	(989.33)	21,113.00	8,030.33	
5.100.620	Ministers Housing Allowance	4,000.00	4,000.00	30,000.00	32,000.00	(2,000.00)	48,000.00	18,000.00	
5.100.630	Ministers, In Lieu of Self Employment Tax	423.76	441.00	3,178.20	3,528.00	(349.80)	5,289.00	2,110.80	
5.100.640	Ministers Pension Fund	(100.00)	461.00	3,777.51*	3,688.00	89.51	5,530.00	1,752.49	
5.100.650	Ministers Health Insurance	259.09	768.00	2,975.75	6,144.00	(3,168.25)	9,212.00	6,236.25	
5.100.670	Ministers Professional Expenses	8.00	576.00	3,512.09	4,608.00	(1,095.91)	6,913.00	3,400.91	
5.100.680	Contributions to Ministers Sabbatical Fund	598.00	598.00	4,784.00	4,784.00	0.00	7,176.00	2,392.00	
5.100.710	Congregational Administrator Salary	3,208.83	3,160.00	24,279.59	25,280.00	(1,000.41)	37,916.00	13,636.41	
5.100.712	Congregational Administrator-Professional Expenses	55.95	316.00	155.95	2,528.00	(2,372.05)	3,792.00	3,636.05	
5.100.720	Choir Director Salary	1,711.47	2,400.00	9,086.63	14,400.00	(5,313.37)	24,000.00	14,913.37	
5.100.722	Music Director's Professional Expenses	0.00	240.00	2,057.90*	1,440.00	617.90	2,400.00	342.10	
5.100.725	Pianist/Accompanist - Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.100.728	Audiovisual Technician	240.00	455.00	2,602.50	3,640.00	(1,037.50)	5,460.00	2,857.50	
5.100.731	Director of RE Salary	1,137.50	1,200.00	6,457.50	7,200.00	(742.50)	12,000.00	5,542.50	
5.100.732	Director of Religious Education-Professional Exp.	0.00	120.00	180.00	720.00	(540.00)	1,200.00	1,020.00	
5.100.740	Child Care	444.22	368.00	2,719.00	2,944.00	(225.00)	4,416.00	1,697.00	
5.100.820	Staff Pensions	(2,406.62)	316.00	(194.62)	2,528.00	(2,722.62)	3,792.00	3,986.62	
5.100.910	Payroll Tax Expenses	515.77	529.00	3,453.68	4,232.00	(778.32)	6,344.00	2,890.32	
	Total Compensation & Related Expenses	\$11,854.97	\$17,707.00	\$112,108.35	\$133,736.00	(\$21,627.65)	\$204,553.00	\$92,444.65	
	Total Expenses from General Fund	\$23,900.39	\$28,825.00	\$197,285.59	\$225,420.00	(\$28,134.41)	\$341,198.00	\$143,912.41	
	Total Expense	\$23,900.39	\$28,825.00	\$197,285.59	\$225,420.00	(\$28,134.41)	\$341,198.00	\$143,912.41	
Difference		\$6,745.65	\$8,408.00	\$31,657.26	\$446.00		\$1.00		
* = Income/Expense exceeds amount budgeted to date									

						Unitarian Universalist Fellowship - Gainesville, FL				
						Budget Variance Report				
						February 2023				
Account #		Account Name								
Income										
Income to General Fund										
Sustaining Gifts-Members & Friends										
4.100.030		Current Years Pledges				Through February, we are over-budget in pledge income.				
4.100.050		Sunday Collect/Unidentified G				This month's Sunday collection is over budget as is our year-to-date collection				
Miscellaneous Income						Figures for these line items represent gross income.				
4.100.210		Rental Income				Weight Watchers remains our main source of rental income.				
4.100.300		Special Activities-Auction				We are under budget because we did not have an auction this year -- note the \$10,000 budgeted for this month				
4.100.330		Interest								
4.100.430		Book Cart Income				We do not sell used books as in previous years				
Expense										
Expenses from General Fund										
Programs										
5.100.110		Membership				Our main membership expense has been new member nametags.				
5.100.120		UU Leadership								
5.100.130		Social Justice				Early expenses this fiscal year have put Social Justice over budget for the fiscal year thus far.				
5.100.140		RELATE								
5.100.150		CUUPS								
5.100.240		RE Program Activities								
5.100.280		Hospitality Budgeted								
5.100.300		Special Activities and Auction Expenses								
5.100.310		Sunday Services				Expenses include Sunday speakers and Touchstone subscription, etc.				
5.100.315		Concert Expenses				Non-budgeted line item to track concert-related expenses. In January, Solstice event expenses bill came due.				
5.100.320		Music Program				February - piano tuning and paid musicians				
5.100.410		Canvass Expenses								
5.100.420		Fundraising Expenses								
5.100.430		Book Cart Expense								
Administration & Operational Support										
5.100.010		Board Discretionary Funds								
5.100.020		Pastoral Care Expense								
5.100.030		Contributions to Reserves				Monthly payment				
5.100.520		Denominational Dues				Monthly payment				
5.100.525		Insurance				Monthly payment - premiums have risen slightly				
5.100.530		Office Expense				A bit over budget this year because of stamps for Social Justice mailings. Over in January because the Feb printer bill was paid a few days early.				
5.100.535		Pianist/Accompanist - Contractor				accompanist invoices have a one month lag, so we appear about one month under budget				
5.100.540		Bookkeeper				Contract with Mignon Craig, bookkeeper				
5.100.545		Telephone & Internet				Contract with Cox Communications				
5.100.550		Utilities - Electricity				GRU is having issues with new digital meter readings. February bill was paid in early March.				
5.100.560		Waste Disposal				Contract with Waste Pro				
5.100.570		Custodial Service				Contract with One Guy Cleaning & Repair, Inc., Juan Rivera proprietor				
5.100.572		Custodial Supplies								
5.100.575		Facilities Maintenance				recent expenses include routine HVAC maintenance & grinding sidewalk on playground				
5.100.580		Backflow and Fire Suppression				recent expenses include flushing our dry system pipes to remove corrosion				
5.100.583		Security & Safety				We are now paying for background checks using the Security line item. Line item is over budget because of the number of people involved with our children and youth programming who require background checks per our Safe Congregations policy.				
5.100.585		Pest Control				Melrose Pest Control's annual termite treatment				
5.100.595		VANCO and Bank Fees				Vanco manages our online donations				

[illegible]

Unitarian Universalist Fellowship - Gainesville FL						
Consolidated Fund Activity Report for February 2023						
Wednesday, March 8, 2023						
Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.100.100	General Fund Balance	67,740.39	30,646.04	23,900.39	0.00	74,486.04
3.100.301	Ministers Discretionary Pass Through Fund Balance	20.00	150.00	0.00	0.00	170.00
3.100.321	Minister's Sabbatical Fund Balance	24,918.58	0.00	0.00	598.00	25,516.58
3.201.120	CUUPS Support Fund Balance	91.00	0.00	0.00	0.00	91.00
3.202.100	Music Support Fund	860.00	0.00	0.00	0.00	860.00
3.203.110	Memory Garden Fund	1,297.11	0.00	0.00	0.00	1,297.11
3.203.120	Courtyard Fund Balance	4,324.05	0.00	0.00	0.00	4,324.05
3.204.110	Book Cart Fund	34.00	0.00	0.00	0.00	34.00
3.206.100	<i>Foundation Grants</i>					
3.206.110	Nametag Replacement (Grant) Fund Balance	1,861.50	0.00	0.00	0.00	1,861.50
3.206.112	Choir Risers (Grant) Fund Balance	168.99	0.00	0.00	0.00	168.99
3.206.113	Youth Room Update (Grant) Fund Balance	3,000.00	0.00	0.00	0.00	3,000.00
3.206.130	Front Sign Repair Fund (Grant) Balance	533.06	0.00	0.00	0.00	533.06
3.206.133	Fire Circle Renovation Fund Balance	755.00	0.00	0.00	0.00	755.00
3.206.140	UU Leadership Fund - Balance	0.00	5,000.00	0.00	0.00	5,000.00
3.206.141	OWL Fund (Grant) Balance	1,728.92	0.00	0.00	0.00	1,728.92
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	0.00	0.00	0.00	2,500.00
3.206.215	Ministerial Installation Fund (grant) Balance	358.33	0.00	0.00	0.00	358.33
3.210.100	<i>CYREC</i>					
3.210.110	RE Fund Balance	2,749.13	0.00	0.00	0.00	2,749.13
3.210.120	Youth Support Fund Balance	1,783.50	0.00	0.00	0.00	1,783.50
3.210.160	Playground/Coffee Fund Balance	95.00	0.00	0.00	0.00	95.00
3.216.100	<i>Social Justice Fund</i>					
3.216.110	Social Justice Unallocated Funds	2,057.72	200.00	0.00	0.00	2,257.72
3.216.150	Pineridge Fund	1,216.98	0.00	0.00	0.00	1,216.98
3.216.160	Share The Plate Balance	267.00	406.00	0.00	0.00	673.00
3.400.100	<i>Future Funding & Capital Reserve Accounts Balance</i>					
3.404.110	Res. Fd for Large Scale Maintenance-Balance	56,913.57	0.00	0.00	417.00	57,330.57
3.500.100	Land & Building Fund	1,105,900.00	0.00	0.00	0.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	0.00	0.00	0.00	62,670.00
3.500.200	UUFG Foundation Balance	415,739.32	0.00	0.00	24,925.39	440,664.71
3.500.201	Foundation Donation Fund Balance	0.00	2,500.00	0.00	0.00	2,500.00
3.500.250	Ministers Discretionary Fund Bank Account Balance	1,761.99	0.00	1,302.00	0.00	459.99
	Total	\$1,761,345.14	\$38,902.04	\$25,202.39	\$25,940.39	\$1,800,985.18

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narative Report
February 2023

Account #	Account Name	Name	Source	Purpose
3.100.100	General Fund Balance			Beginning Bal is last month's ending balance. Receipts are the total income for the month. Disbursements are the total expenses for the month. End Balance equals the beginning balance, plus income, minus expenses.
3.100.301	Ministers Discretionary Fund Balance	Rev Christe	Donations	This is a pass-thru account. We transfer this money to a separate checking account that the minister manages.
3.100.321	Ministers Sabbatical Fund Balance	Board	General Fund	Reserved for a substitute Minister when our Minister goes on Sabbatical (Yrs 4-7)
3.202.100	Music Support Fund	Derek Nirenberg/Rev Christe		Music program expenses
3.203.110	Memory Garden Fund	Pete Turner & Tamara Evonne	Donations	For the maintenance of the memory garden. Recent purchases have been for name plates for deceased members.
3.203.120	Courtyard Fund Balance	Peggy Maloney	Donations	Funds remaining from drive to purchase benches and landscaping the courtyard. Funds are used for improvements and long-term maintenance of the courtyard.
3.204.110	Book Cart Fund	Paul Hargrave	Sales	Book purchase income will be reallocated from this fund into the General Fund.
	<i>Foundation Grants</i>			
3.206.110	Nametag Replacement Fund	Cam Pierce	Foundation	Fall 2022 grant to purchse new nametags for congregants
3.206.111	Gutters Fund	Marilyn Roberts	Foundation	Fall 2022 grant to install gutters over the Phillips Hall portico. Work completed
3.206.112	Choir Risers Fund	Derek Nirenberg	Foundation	Fall 2022 grant to purchase more choir risers. Purchase completed
3.206.113	Youth Room Update Fund	James Chase	Foundation	Fall 2022 grant to purchase new furniture, etc., for Youth Room
3.206.130	Front Sign Repair Fund	Marilyn Roberts	Foundation	Refurbish Front Street Sign (balance remaining)
3.206.131	Office Furniture Replacement	Cam Pierce	Foundation	Remaining funds returned to Foundation
3.206.132	Fellowship Hall Door Fund	Marilyn Roberts	Foundation	Remaining funds returned to Foundation
3.206.133	Fire Circle Renovation Fund	Marilyn Roberts	Foundation	Fire Circle improvements - work in progress
3.206.140	UU Leadership Fund	LDC	Foundation	The Foundation has provided a \$5000 grant
3.206.141	OWL Fund (Grant) Balance	James Chase	Foundation	OWL training and programs. Curriculum was not purchased due to covid. Hopefully we will be able to run OWL this year.
3.206.173	Cabinet for Social Hall (grant) Balance	Marilyn Roberts	Foundation	Balance returned to Foundation
3.206.211	Labyrinth Repair (grant) Balance	Debra Neill-Mareci	Foundation	For Labyrinth repairs and maintenance
3.206.215	Ministerial Installation (grant) Balance	Debra Neill-Mareci	Foundation	To cover costs for Minister's Installation (balance remaining)

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narative Report
February 2023

Account #	Account Name	Name	Source	Purpose
	<i>CYREC</i>			
3.210.120	RE Fund Balance	James Chase/Rev. Christe Lunsford		To benefit children & youth.
3.210.120	Youth Support Fund Balance	Janese Nix & Mary Bahr	Fundraisers (pancake breakfasts, CON fees, car washes, etc.)	To support Youth Group activities and events
3.201.160	Playground/Coffee Fund Balance	James Chase/Rev. Christe Lunsford		To support playground equipment and supplies
	<i>Social Justice Fund</i>			
3.216.110	Social Justice Unallocated Funds	Alice Primack	Directed donations	To cover costs not budgeted for external events, membership fees to other organizations, etc.
3.216.150	Pineridge Fund	Alice Primack	Directed donations	To pay for Pineridge expenses exclusively.
2.216.160	Share The Plate Balance	Alice Primack	Directed Donations	These monies are paid out to approved charities.
	Future Funding & Capital Reserve Accts.			
3.404.110	Res. Fd for Large Scale Maintenance- Balance	Facilities/Board	Board	This account is for large maintenance items (e.g., major fire suppresson system repair, air conditioners, roof replacement, exterior painting, etc.)
3.500.100	Land & Building Fund			This is an old assessment of the value of the land and buildings.
3.500.150	Furnishings & Equipment Fund			This is an old value of furnishings and equipment.
3.500.200	UUFG Foundation Balance	Foundation	Foundation	This number is provided by our Foundation's treasurer, updated as new figures are made available
3.500.201	Foundation Donation Fund Balance			Pass through account to process donations to the Foundation
3.500.250	Ministers Discretionary Fund Bank Acct Bal.	Rev. Christe	Donations	This is the balance in the Minister's Discretionary Fund Bank Acct, updated monthly.

Unitarian Universalist Fellowship - Gainesville FL			
Balance Sheet as of February 28, 2023			
Wednesday, March 8, 2023			
Account #	Account Name	Beginning Balance	YTD Balance
Assets			
Cash			
1.000.130	Ameris Bank-Checking	84,623.42	110,150.38
1.000.140	Ameris Bank-Money Market	60,706.70	80,902.10
	Total Cash	\$145,330.12	\$191,052.48
Fixed Assets			
1.000.310	Building & Land	1,105,900.00	1,105,900.00
1.000.320	Equipment	62,670.00	62,670.00
	Total Fixed Assets	\$1,168,570.00	\$1,168,570.00
Other Assets			
1.000.410	UUFG Foundation	410,635.17	440,664.71
1.100.250	Ministers Discretionary Fund Account	5,044.99	459.99
	Total Other Assets	\$415,680.16	\$441,124.70
	Total Assets	\$1,729,580.28	\$1,800,747.18
Liabilities			
Current Liabilities			
2.000.110	Accounts Payable/Vendors	612.35	0.00
2.000.120	Payroll Taxes Payable	0.00	(238.00)
	Total Current Liabilities	\$612.35	(\$238.00)
	Total Liabilities	\$612.35	(\$238.00)
Fund Balance			
3.100.100	General Fund Balance	42,625.53	74,486.04
3.100.301	Ministers Discretionary Pass Through Fund Balance	410.00	170.00
3.100.321	Minister's Sabbatical Fund Balance	20,732.58	25,516.58
3.201.120	CUUPS Support Fund Balance	0.00	91.00
3.202.100	Music Support Fund	860.00	860.00
3.203.110	Memory Garden Fund	1,740.11	1,297.11
3.203.120	Courtyard Fund Balance	4,219.05	4,324.05
3.204.110	Book Cart Fund	24.00	34.00
3.206.100	<i>Foundation Grants</i>		
3.206.110	Nametag Replacement (Grant) Fund Balance	0.00	1,861.50
3.206.112	Choir Risers (Grant) Fund Balance	0.00	168.99
3.206.113	Youth Room Update (Grant) Fund Balance	0.00	3,000.00
3.206.130	Front Sign Repair Fund (Grant) Balance	533.06	533.06
3.206.131	Office Furniture Replacement Fund (Grant) Balance	28.01	0.00
3.206.133	Fire Circle Renovation Fund Balance	755.00	755.00
3.206.140	UU Leadership Fund - Balance	0.00	5,000.00
3.206.141	OWL Fund (Grant) Balance	1,728.92	1,728.92
3.206.173	Cabinets for Social Hall (grant) Balance	3,743.12	0.00
3.206.186	Security (grant) Balance	2,262.17	0.00
3.206.187	CPR and First Aid Training (grant) Balance	525.00	0.00
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	2,500.00
3.206.215	Ministerial Installation Fund (grant) Balance	358.33	358.33
	Total Foundation Grants	\$12,433.61	\$15,905.80
3.210.100	<i>CYREC</i>		
3.210.110	RE Fund Balance	2,599.13	2,749.13
3.210.120	Youth Support Fund Balance	1,763.09	1,783.50
3.210.160	Playground/Coffee Fund Balance	95.00	95.00
	Total CYREC	\$4,457.22	\$4,627.63
3.216.100	<i>Social Justice Fund</i>		
3.216.110	Social Justice Unallocated Funds	1,823.12	2,257.72
3.216.150	Pineridge Fund	1,101.98	1,216.98
3.216.160	Share The Plate Balance	96.00	673.00
	Total Social Justice Fund	\$3,021.10	\$4,147.70
3.400.100	<i>Future Funding & Capital Reserve Accounts Balance</i>		
3.404.110	Res. Fd for Large Scale Maintenance- Balance	53,994.57	57,330.57
	Total Future Funding & Capital Reserve Accounts Balance	\$53,994.57	\$57,330.57
3.500.100	Land & Building Fund	1,105,900.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	62,670.00
3.500.200	UUFG Foundation Balance	410,835.17	440,664.71
3.500.201	Foundation Donation Fund Balance	0.00	2,500.00
3.500.250	Ministers Discretionary Fund Bank Account Balance	5,044.99	459.99
	Total Fund Balance	\$1,728,967.93	\$1,800,985.18
	Total Liabilities and Fund Balance	\$1,729,580.28	\$1,800,747.18

Unitarian Universalist Fellowship - Gainesville FL									
Treasurer's Report as of March 2023 for General Fund									
Tuesday, April 11, 2023									
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under	Annual Budget	Annual Budget	
		March 2023				YTD+(-)		Remaining	
Income									
Income to General Fund									
Sustaining Gifts-Members & Friends									
4.100.030	Current Years Pledges	47,394.64	22,980.00	240,848.11*	206,820.00	34,028.11	275,759.00	34,910.89	
4.100.050	Sunday Collect/Unidentified G	1,382.65	1,250.00	13,734.93*	11,250.00	2,484.93	15,000.00	1,265.07	
	Total Sustaining Gifts-Members & Friends	\$48,777.29	\$24,230.00	\$254,583.04*	\$218,070.00	\$36,513.04	\$290,759.00	\$36,175.96	
Miscellaneous Income									
4.100.210	Rental Income	530.00	2,667.00	18,845.00	24,003.00	(5,158.00)	32,000.00	13,155.00	
4.100.300	Special Activities and Auction	0.00	0.00	2,299.70	10,000.00	(7,700.30)	15,000.00	12,700.30	
4.100.315	Concert Income	0.00	0.00	2,327.00*	0.00	2,327.00	2,400.00	73.00	
4.100.330	Interest	41.57	3.00	236.97*	27.00	209.97	40.00	(196.97)	
4.100.430	Book Cart Income	0.00	0.00	0.00	666.00	(666.00)	1,000.00	1,000.00	
	Total Miscellaneous Income	\$571.57	\$2,670.00	\$23,708.67	\$34,696.00	(\$10,987.33)	\$50,440.00	\$26,731.33	
	Total Income to General Fund	\$49,348.86	\$26,900.00	\$278,291.71	\$252,766.00	\$25,525.71	\$341,199.00	\$62,907.29	
	Total Income	\$49,348.86	\$26,900.00	\$278,291.71	\$252,766.00	\$25,525.71	\$341,199.00	\$62,907.29	
Expense									
Expenses from General Fund									
Programs									
5.100.110	Membership	0.00	67.00	366.51	603.00	(236.49)	800.00	433.49	
5.100.120	UU Leadership	0.00	50.00	0.00	450.00	(450.00)	600.00	600.00	
5.100.130	Social Justice	0.00	108.00	999.89*	972.00	27.89	1,300.00	300.11	
5.100.140	RELATE	0.00	25.00	0.00	225.00	(225.00)	300.00	300.00	
5.100.150	CUUPS	0.00	0.00	0.00	250.00	(250.00)	250.00	250.00	
5.100.240	RE Program Activities	543.73	167.00	1,294.64	1,503.00	(208.36)	2,000.00	705.36	
5.100.280	Hospitality Budgeted	0.00	50.00	46.77	450.00	(403.23)	600.00	553.23	
5.100.300	Special Activites and Auction Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.100.310	Worship - Sunday Services	0.00	320.00	2,256.96	2,880.00	(623.04)	3,834.00	1,577.04	
5.100.315	Concert Expense	0.00	0.00	761.88*	0.00	761.88	0.00	(761.88)	
5.100.320	Music Program	140.00	200.00	1,340.01	1,400.00	(59.99)	2,000.00	659.99	
5.100.410	Canvass Expenses	0.00	0.00	30.19*	0.00	30.19	500.00	469.81	
5.100.430	Book Cart Expense	0.00	500.00	0.00	1,000.00	(1,000.00)	1,000.00	1,000.00	
	Total Programs	\$683.73	\$1,487.00	\$7,096.85	\$9,733.00	(\$2,636.15)	\$13,184.00	\$6,087.15	
Administration & Operational Support									
5.100.010	Board Discretionary Funds	118.73	25.00	118.73	225.00	(106.27)	300.00	181.27	
5.100.020	Pastoral Care Expense	0.00	17.00	164.01*	153.00	11.01	200.00	35.99	
5.100.030	Contributions to Reserves	417.00	417.00	3,753.00	3,753.00	0.00	5,000.00	1,247.00	
5.100.520	Denominational Dues	1,437.50	1,438.00	12,937.50	12,942.00	(4.50)	17,250.00	4,312.50	
5.100.525	Insurance	1,295.14	1,500.00	12,696.05	14,500.00	(1,803.95)	19,000.00	6,303.95	
5.100.530	Office Expense	388.24	583.00	5,402.88*	5,247.00	155.88	7,000.00	1,597.12	
5.100.535	Pianist/Accompanist - Contractor	1,350.00	1,090.00	7,650.00	8,930.00	(1,280.00)	12,200.00	4,550.00	
5.100.540	Bookkeeper	0.00	208.00	1,325.00	1,872.00	(547.00)	2,500.00	1,175.00	
5.100.545	Telephone & Internet	1,369.00	688.00	5,161.03	5,654.00	(492.97)	7,100.00	1,938.97	
5.100.550	Utilities - Electricity & Water	6,349.05	1,500.00	15,678.14*	13,500.00	2,178.14	18,000.00	2,321.86	
5.100.560	Waste Disposal	188.69	200.00	1,729.19	1,800.00	(70.81)	2,400.00	670.81	
5.100.570	Custodial Service	770.00	770.00	6,930.00	6,930.00	0.00	9,240.00	2,310.00	
5.100.572	Custodial Supplies	118.50	69.00	406.27	621.00	(214.73)	825.00	418.73	
5.100.575	Facilities Maintenance	133.80	917.00	5,694.56	8,253.00	(2,558.44)	11,000.00	5,305.44	
5.100.580	Backflow and Fire Suppression	1,630.66	1,726.00	12,489.56*	8,486.00	4,003.56	9,066.00	(3,423.56)	
5.100.583	Security & Safety	122.00	25.00	837.82*	225.00	612.82	300.00	(537.82)	
5.100.585	Pest Control	0.00	0.00	400.00	400.00	0.00	400.00	0.00	

					Unitarian Universalist Fellowship - Gainesville, FL
					Budget Variance Report
					March 2023
Account #	Account Name				
Income					
Income to General Fund					
Sustaining Gifts-Members & Friends					
4.100.030	Current Years Pledges				Through March, we are over-budget in pledge income.
4.100.050	Sunday Collect/Unidentified G				This month's Sunday collection is over budget as is our year-to-date collection
Miscellaneous Income					<i>Figures for these line items represent gross income.</i>
4.100.210	Rental Income				Weight Watchers no longer meets. Our main rental income is \$500/month from the Gainesville Bridge Club.
4.100.300	Special Activities-Auction				We are under budget because our only "special activity" fundraiser was the yard sale -- no auction, etc.
4.100.330	Interest				
4.100.430	Book Cart Income				We do not sell used books as in previous years
Expense					
Expenses from General Fund					
Programs					
5.100.110	Membership				Our main membership expense has been new member nametags.
5.100.120	UU Leadership				
5.100.130	Social Justice				
5.100.140	RELATE				
5.100.150	CUUPS				
5.100.240	RE Program Activities				
5.100.280	Hospitality Budgeted				
5.100.300	Special Activities and Auction Expenses				
5.100.310	Sunday Services				Expenses include Sunday speakers and Touchstone subscription, etc.
5.100.315	Concert Expenses				Non-budgeted line item to track concert-related expenses.
5.100.320	Music Program				main expenses have been our onelicense subscription and paid performers
5.100.410	Canvass Expenses				stewardship books for Mike Hazlett
5.100.420	Fundraising Expenses				
5.100.430	Book Cart Expense				
Administration & Operational Support					
5.100.010	Board Discretionary Funds				
5.100.020	Pastoral Care Expense				
5.100.030	Contributions to Reserves				Monthly payment
5.100.520	Denominational Dues				Monthly payment
5.100.525	Insurance				Monthly payment - premiums have risen slightly
5.100.530	Office Expense				A bit over budget this year because of stamps for Social Justice mailings.
5.100.535	Pianist/Accompanist - Contractor				accompanist invoices have a one month lag, so we appear about one month under budget
5.100.540	Bookkeeper				Contract with Mignon Craig, bookkeeper
5.100.545	Telephone & Internet				Contract with Cox Communications
5.100.550	Utilities - Electricity				GRU/electric & water expenses have risen
5.100.560	Waste Disposal				Contract with Waste Pro
5.100.570	Custodial Service				Contract with One Guy Cleaning & Repair, Inc., Juan Rivera proprietor
5.100.572	Custodial Supplies				As more people return for activities, we're spending a bit more on custodial supplies (TP, towels, etc.)
5.100.575	Facilities Maintenance				recent expenses include routine HVAC maintenance & grinding sidewalk on playground
5.100.580	Backflow and Fire Suppression				expenses include flushing our dry system pipes to remove corrosion and various testing that came due this year
5.100.583	Security & Safety				We are now paying for background checks using the Security line item. Line item is over budget because of the number of people involved with our children and youth programming who require background checks per our Safe Congregations policy.
5.100.585	Pest Control				Melrose Pest Control's annual termite treatment
5.100.595	VANCO and Bank Fees				Vanco manges our online donations

[illegible]

Unitarian Universalist Fellowship - Gainesville FL						
Consolidated Fund Activity Report for March 2023						
Tuesday, April 11, 2023						
Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.100.100	General Fund Balance	74,486.04	49,348.86	34,938.52	0.00	88,896.38
3.100.301	Ministers Discretionary Pass Through Fund Balance	170.00	250.00	170.00	0.00	250.00
3.100.321	Minister's Sabbatical Fund Balance	25,516.58	0.00	0.00	598.00	26,114.58
3.201.120	CUUPS Support Fund Balance	91.00	0.00	0.00	0.00	91.00
3.202.100	Music Support Fund	860.00	0.00	0.00	0.00	860.00
3.203.110	Memory Garden Fund	1,297.11	0.00	95.00	0.00	1,202.11
3.203.120	Courtyard Fund Balance	4,324.05	0.00	45.00	0.00	4,279.05
3.204.110	Book Cart Fund	34.00	0.00	0.00	0.00	34.00
3.206.100	Foundation Grants					
3.206.110	Nametag Replacement (Grant) Fund Balance	1,861.50	0.00	0.00	0.00	1,861.50
3.206.112	Choir Risers (Grant) Fund Balance	168.99	0.00	0.00	0.00	168.99
3.206.113	Youth Room Update (Grant) Fund Balance	3,000.00	0.00	0.00	0.00	3,000.00
3.206.130	Front Sign Repair Fund (Grant) Balance	533.06	0.00	0.00	0.00	533.06
3.206.133	Fire Circle Renovation Fund Balance	755.00	0.00	0.00	0.00	755.00
3.206.140	UU Leadership Fund - Balance	5,000.00	0.00	0.00	0.00	5,000.00
3.206.141	OWL Fund (Grant) Balance	1,728.92	0.00	981.00	0.00	747.92
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	0.00	0.00	0.00	2,500.00
3.206.215	Ministerial Installation Fund (grant) Balance	358.33	0.00	0.00	0.00	358.33
3.210.100	CYREC					
3.210.110	RE Fund Balance	2,749.13	0.00	0.00	0.00	2,749.13
3.210.120	Youth Support Fund Balance	1,783.50	0.00	0.00	0.00	1,783.50
3.210.160	Playground/Coffee Fund Balance	95.00	0.00	0.00	0.00	95.00
3.216.100	Social Justice Fund					
3.216.110	Social Justice Unallocated Funds	2,257.72	0.00	0.00	0.00	2,257.72
3.216.150	Pineridge Fund	1,216.98	0.00	0.00	0.00	1,216.98
3.216.160	Share The Plate Balance	673.00	170.00	673.00	0.00	170.00
3.400.100	Future Funding & Capital Reserve Accounts Balance					
3.404.110	Res. Fd for Large Scale Maintenance-Balance	57,330.57	0.00	0.00	417.00	57,747.57
3.500.100	Land & Building Fund	1,105,900.00	0.00	0.00	0.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	0.00	0.00	0.00	62,670.00
3.500.200	UUFG Foundation Balance	440,664.71	0.00	0.00	0.00	440,664.71
3.500.201	Foundation Donation Fund Balance	2,500.00	0.00	2,500.00	0.00	0.00
3.500.250	Ministers Discretionary Fund Bank Account Balance	459.99	168.00	0.00	0.00	627.99
	Total	\$1,800,985.18	\$49,936.86	\$39,402.52	\$1,015.00	\$1,812,534.52

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narrative Report
March 2023

Account #	Account Name	Name	Source	Purpose
3.100.100	General Fund Balance			Beginning Bal is last month's ending balance. Receipts are the total income for the month. Disbursements are the total expenses for the month. End Balance equals the beginning balance, plus income, minus expenses.
3.100.301	Ministers Discretionary Fund Balance	Rev Christe	Donations	This is a pass-thru account. We transfer this money to a separate checking account that the minister manages.
3.100.321	Ministers Sabbatical Fund Balance	Board	General Fund	Reserved for a substitute Minister when our Minister goes on Sabbatical (Yrs 4-7)
3.202.100	Music Support Fund	Derek Nirenberg/Rev Christe		Music program expenses
3.203.110	Memory Garden Fund	Pete Turner & Tamara Evonne	Donations	For the maintenance of the memory garden. Recent purchases have been for name plates for deceased members and shrub spraying
3.203.120	Courtyard Fund Balance	Peggy Maloney	Donations	Funds remaining from drive to purchase benches and landscaping the courtyard. Funds are used for improvements and long-term maintenance of the courtyard.
3.204.110	Book Cart Fund	Paul Hargrave	Sales	Book purchase income will be reallocated from this fund into the General Fund.
	Foundation Grants			
3.206.110	Nametag Replacement Fund	Cam Pierce	Foundation	Fall 2022 grant to purchse new nametags for congregants
3.206.111	Gutters Fund	Marilyn Roberts	Foundation	Fall 2022 grant to install gutters over the Phillips Hall portico. Work completed
3.206.112	Choir Risers Fund	Derek Nirenberg	Foundation	Fall 2022 grant to purchase more choir risers. Purchase completed
3.206.113	Youth Room Update Fund	James Chase	Foundation	Fall 2022 grant to purchase new furniture, etc., for Youth Room
3.206.130	Front Sign Repair Fund	Marilyn Roberts	Foundation	Refurbish Front Street Sign (balance remaining)
3.206.131	Office Furniture Replacement	Cam Pierce	Foundation	Remaining funds returned to Foundation
3.206.132	Fellowship Hall Door Fund	Marilyn Roberts	Foundation	Remaining funds returned to Foundation
3.206.133	Fire Circle Renovation Fund	Marilyn Roberts	Foundation	Fire Circle improvements - work in progress
3.206.140	UU Leadership Fund	LDC	Foundation	The Foundation has provided a \$5000 grant
3.206.141	OWL Fund (Grant) Balance	James Chase	Foundation	OWL training and programs. Curriculum was not purchased due to covid. Hopefully we will be able to run OWL this year.
3.206.173	Cabinet for Social Hall (grant) Balance	Marilyn Roberts	Foundation	Balance returned to Foundation
3.206.211	Labyrinth Repair (grant) Balance	Debra Neill-Mareci	Foundation	For Labyrinth repairs and maintenance
3.206.215	Ministerial Installation (grant) Balance	Debra Neill-Mareci	Foundation	To cover costs for Minister's Installation (balance remaining)

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narrative Report
March 2023

Account #	Account Name	Name	Source	Purpose
	<i>CYREC</i>			
3.210.120	RE Fund Balance	James Chase/Rev. Christe Lunsford		To benefit children & youth.
3.210.120	Youth Support Fund Balance	Janese Nix & Mary Bahr	Fundraisers (pancake breakfasts, CON fees, car washes, etc.)	To support Youth Group activities and events
3.201.160	Playground/Coffee Fund Balance	James Chase/Rev. Christe Lunsford		To support playground equipment and supplies
	<i>Social Justice Fund</i>			
3.216.110	Social Justice Unallocated Funds	Mary Bahr	Directed donations	To cover costs not budgeted for external events, membership fees to other organizations, etc.
3.216.150	Pineridge Fund	Mary Bahr	Directed donations	To pay for Pineridge expenses exclusively.
2.216.160	Share The Plate Balance	Mary Bahr	Directed Donations	These monies are paid out to approved charities.
	Future Funding & Capital Reserve Accts.			
3.404.110	Res. Fd for Large Scale Maintenance- Balance	Facilities/Board	Board	This account is for large maintenance items (e.g., major fire suppression system repair, air conditioners, roof replacement, exterior painting, etc.)
3.500.100	Land & Building Fund			This is an old assessment of the value of the land and buildings.
3.500.150	Furnishings & Equipment Fund			This is an old value of furnishings and equipment.
3.500.200	UUFG Foundation Balance	Foundation	Foundation	This number is provided by our Foundation's treasurer, updated as new figures are made available
3.500.201	Foundation Donation Fund Balance			Pass through account to process donations to the Foundation
3.500.250	Ministers Discretionary Fund Bank Acct Bal.	Rev. Christe	Donations	This is the balance in the Minister's Discretionary Fund Bank Acct, updated monthly.

Unitarian Universalist Fellowship - Gainesville FL			
Balance Sheet as of March 31, 2023			
Tuesday, April 11, 2023			
Account #	Account Name	Beginning Balance	YTD Balance
Assets			
Cash			
1.000.130	Ameris Bank-Checking	84,623.42	121,490.15
1.000.140	Ameris Bank-Money Market	60,706.70	80,943.67
	Total Cash	\$145,330.12	\$202,433.82
Fixed Assets			
1.000.310	Building & Land	1,105,900.00	1,105,900.00
1.000.320	Equipment	62,670.00	62,670.00
	Total Fixed Assets	\$1,168,570.00	\$1,168,570.00
Other Assets			
1.000.410	UUFG Foundation	410,635.17	440,664.71
1.100.250	Ministers Discretionary Fund Account	5,044.99	627.99
	Total Other Assets	\$415,680.16	\$441,292.70
	Total Assets	\$1,729,580.28	\$1,812,296.52
Liabilities			
Current Liabilities			
2.000.110	Accounts Payable/Vendors	612.35	0.00
2.000.120	Payroll Taxes Payable	0.00	(238.00)
	Total Current Liabilities	\$612.35	(\$238.00)
	Total Liabilities	\$612.35	(\$238.00)
Fund Balance			
3.100.100	General Fund Balance	42,625.53	88,896.38
3.100.301	Ministers Discretionary Pass Through Fund Balance	410.00	250.00
3.100.321	Minister's Sabbatical Fund Balance	20,732.58	26,114.58
3.201.120	CUUPS Support Fund Balance	0.00	91.00
3.202.100	Music Support Fund	860.00	860.00
3.203.110	Memory Garden Fund	1,740.11	1,202.11
3.203.120	Courtyard Fund Balance	4,219.05	4,279.05
3.204.110	Book Cart Fund	24.00	34.00
3.206.100	Foundation Grants		
3.206.110	Nametag Replacement (Grant) Fund Balance	0.00	1,861.50
3.206.112	Choir Risers (Grant) Fund Balance	0.00	168.99
3.206.113	Youth Room Update (Grant) Fund Balance	0.00	3,000.00
3.206.130	Front Sign Repair Fund (Grant) Balance	533.06	533.06
3.206.131	Office Furniture Replacement Fund (Grant) Balance	28.01	0.00
3.206.133	Fire Circle Renovation Fund Balance	755.00	755.00
3.206.140	UU Leadership Fund - Balance	0.00	5,000.00
3.206.141	OWL Fund (Grant) Balance	1,728.92	747.92
3.206.173	Cabinets for Social Hall (grant) Balance	3,743.12	0.00
3.206.186	Security (grant) Balance	2,262.17	0.00
3.206.187	CPR and First Aid Training (grant) Balance	525.00	0.00
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	2,500.00
3.206.215	Ministerial Installation Fund (grant) Balance	358.33	358.33
	Total Foundation Grants	\$12,433.61	\$14,924.80
3.210.100	CYREC		
3.210.110	RE Fund Balance	2,599.13	2,749.13
3.210.120	Youth Support Fund Balance	1,763.09	1,783.50
3.210.160	Playground/Coffee Fund Balance	95.00	95.00
	Total CYREC	\$4,457.22	\$4,627.63
3.216.100	Social Justice Fund		
3.216.110	Social Justice Unallocated Funds	1,823.12	2,257.72
3.216.150	Pineridge Fund	1,101.98	1,216.98
3.216.160	Share The Plate Balance	96.00	170.00
	Total Social Justice Fund	\$3,021.10	\$3,644.70
3.400.100	Future Funding & Capital Reserve Accounts Balance		
3.404.110	Res. Fd for Large Scale Maintenance- Balance	53,994.57	57,747.57
	Total Future Funding & Capital Reserve Accounts Balance	\$53,994.57	\$57,747.57
3.500.100	Land & Building Fund	1,105,900.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	62,670.00
3.500.200	UUFG Foundation Balance	410,835.17	440,664.71
3.500.250	Ministers Discretionary Fund Bank Account Balance	5,044.99	627.99
	Total Fund Balance	\$1,728,967.93	\$1,812,534.52
	Total Liabilities and Fund Balance	\$1,729,580.28	\$1,812,296.52

UUFG Governing Board Meeting Minutes

27 February 2023

Board members present: Tim Christy, Diane Depuydt, Bev Giordano, Leah Cobb Lee, Norden Lucke, Martha Soles, and Rev Christe Lunsford

Board members absent: none.

Congregants present: Harry Mangle, David Willkomm, Mary Anthony, Judith Kendall, Jeanne Gossman, Jim Wright, and Warren Hodge

1. Gathering and Meeting Preparation

- a. Welcome, Call to Order, Quorum; called the meeting to order at 6:30 pm. We have a quorum.
- b. Chalice Lighting and Reading by Rev Christe.
- c. Board Covenant: All members read, *"Inspired by our Unitarian Universalist principles, together we guide our congregation and its mission and vision with transparency, gratitude, and respect."*
- d. Personal check-in
- e. Confirm and assign roles: Mary is timekeeper; Bev is writing gratitude cards; external observer - none.
- f. Confirm agenda/any updates

2. Congregational Input:

- Harry Mangle noted that at its January 23, 2023, meeting, the UUFG Board approved the Safety Committee's Emergency Operation Plan (EOP). The EOP has four parts that cover four types of emergencies. The Safety Committee is sponsoring two upcoming events (March 4 – meeting with welcome team and ushers to discuss possible disturbances inside the sanctuary; March 26 -town hall focusing on the EOP).
- Judith Kendall discussed UUFG delegates for General Assembly (GA). The UUFG Leadership Development Council has shared with Rev Christe names of people interested in being delegates. Judith recommended naming alternate delegates and also considering people who have not been delegates previously. Delegates should consider the congregation's opinions when voting. Delegates will be encouraged to report to congregation after GA, possibly at a Sunday service.

3. Consent Agenda –

- a. Minister and Staff Report (Att. 1)
- b. Treasurer's Report for January 2023 (Att. 2)
- c. Minutes of January 23, 2023, meeting (Att. 3)
- d. Fellowship Council Report (Att. 4)

Motion: Martha moved to approve the consent agenda. Norden seconded, and the motion was passed unanimously.

4. Discussion/Action Items/Visioning

- a. Finance Report – pertains to the solar conversation – (see section 5a)

- b. Liaison portfolios and monthly reports – Martha reminded Board members to be aware of their liaison responsibilities and be prepared to make reports at the next Board meeting.
- Tim has been involved with the LDC and the solar project group.
 - Diane is the liaison with the Committee on Ministry. She noted that she has not been kept updated by this committee, as she had requested.
 - Leah reported that the Finance Committee has discussed the amount of money to put in the Reserve account. The UUFG Foundation has less money this year for grants. A financial audit will occur this year. Rev Christe and Cam missed a paycheck due to the December books closing out cleanly. They will receive these checks at the time they terminate employment with UUFG. Rev Christe added that we need to put an addendum on Cam's agreement that he will receive this check at the end of employment. The Finance Committee also discussed the proposed solar project and is in favor of establishing a separate account to keep donations separate from the rest of UUFG funds. Martha recognized Leah's minute taking during the recent congregational town halls.
- c. UUFG Foundation Annual Report (Att. 5) – Jeanne Gossman reported that the Foundation is placing emphasis on getting organized, that it is strong, and that it now has good people. Jeanne is working with Martha Soles to clean up some of the language related to policy 3.1 (clarify policy on donations received). The revised language will come to the UUFG Board at the March 2023 meeting.
- d. Committee on Ministry survey (Att. 6) – A paragraph header was added to version the Board previously reviewed. The Committee is seeking approval to distribute the survey.
- Diane recalled a similar survey a few years ago. This survey has some leading questions and needs editorial review for clarity, sequencing, and wording of some questions.
 - Martha has some concerns about the length of the survey and also believes some members may have trouble filling it out online.
 - Warren Hodge stated that research shows that short surveys don't get desirable results. Paper surveys will be distributed, giving people the option to do complete the survey online or on paper. The Committee limited topics to address concerns about length. Information gathered will be analyzed by the Committee and then shared with the Board and congregation.
 - Mary stated that the "leading questions" are the mission and vision questions and that they are "leading" on purpose to find out if people know the current mission and vision and whether the congregation is buying in. Do our mission and vision need to be reworked as people return to UUFG from COVID?
 - **Action Items:** Warren asked Diane to review the questionnaire and submit her comments to the Committee. Diane recommended a

professional editor to review the questionnaire. Leah recommended that the Board vote via email on approval to distribute the questionnaire rather than wait until next month's meeting.

- e. Process to choose delegates for General Assembly – Rev Christe noted that Board members received the delegate guide last month. This guide included information about what congregations do to select delegates (e.g., some have policies, others beg people to be delegates). The UUA is strongly encouraging congregations to have a process for choosing delegates. We need to name delegates in the next few weeks, as fees for attending GA increase on March 2 and continue to increase each month afterward. Also, delegates will need to attend pre-GA meetings (regional, conversational meetings about subjects up for vote this year). We did not have a Social Justice meeting this January, because UUA has yet to publish its Social Justice agenda for this year's GA.
 - Norden suggested interviewing all the candidates and asking them a list of standard questions or asking them to submit essays about why they want to be delegates.
 - Rev Christe stated that we have about 9 people who are open to being delegates. Not all need financial support.
 - Tim proposed weighing the delegate selection toward newer members.
 - Leah stated online attendees should be given equal weight.
 - Diane emphasized that delegates will represent UUFG, in terms of important votes be communicated, and they must agree to speak for the congregation.
 - Mary noted that we should have diversity among the delegates.
 - Rev Christe recommended that Board members create a list of questions to send to the individuals who want to be delegates. The Board then will vet the responses and rank the candidates. **Action Item:** Board members should submit the questions to Rev Christe this week.

5. Management and Facilities:

- a. Solar considerations for UUFG –
 - Tim reported that Alice Gridley is investigating potential GRU implications related to getting hooked up. The idea of establishing a separate account for donations has merit. UUFG will need to have a receipt to give donors. Who would sign this letter for UUFG?
 - Leah noted that UUFG will need to ask a finance attorney to develop a promissory note.
 - Calculating the amount of money needed for the project will have to adjust for the 30% federal tax rebate that is available after the fact.
 - Rev Christe discussed two avenues to take to educate the congregation about the solar project: town halls and restoration circles. At the recent town hall, it was obvious that a restoration circle is needed to sort out concern about general UUFG finances and the solar project itself (need to divorce the two). It is the project itself that seems to be the issue.

Need to tease out the anxiety about solar panels on the roof.

Restoration circles will allow people to be heard and let them figure out what their concerns are.

- Mary recommended developing questions to ask and answers that the Board will need to provide in the listening circles.
- Previously, some people were anxious about putting the solar panels on the roof, and this stopped the project. Mary stated that our roof can support solar panels.
- Rev Christe stated that the Board should consider collecting and holding money from aging donors while giving members the opportunity to consider the project. We are only about \$30,000 short of the financial goal at this point, but inflation could change this.
- Tim noted that we will need a congregational vote to do this project, and that 17% of dissenters would crash a vote.
- Tim asked if this project would this be run by the Board or by Social Justice. Rev Christe stated that this is a governance issue, so the Board should run it.
- Bring a facilitator in to help with deep listening in April and May. In the interim, Board members can have casual one-on-one conversations with members.
- Martha recommended scheduling a town hall after the stewardship campaign is over.

Motion: Tim moved that the Board recommend that the Finance Committee set up a separate bank account for the purposes of potentially installing solar panels as a repository for donations to that end; Diane seconded; unanimous vote. **Action Item:** Jim Wright will talk with Rev Christe and Cam Pierce to follow up on this decision.

6. Leadership and Governance

- a. Town Hall meetings –see previous solar discussion.
- b. Approve new Treasurer – Nomination from Leadership Development Committee (Att. 7). Judith Kendall, representing the LDC, announced the recommendation of Mary Anthony to fill the vacant Treasurer position mid-year, with the appointment lasting until June 30 when members will vote to elect a Treasurer to the Board. **Motion:** Diane moved that Mary Anthony be named Treasurer until June 30; Tim seconded; unanimous vote.

7. EXECUTIVE SESSION

- a. Discussion of delegates for General Assembly – began at 8:04 PM; ended 8:30; **Action Items:** The Board will send a list of questions to people who have applied to be delegates. The Board will hold an executive session at the March 27, 2023, and notify delegates after the meeting.

8. Wrap Up

- a. Emerging Concerns – Rev Christe stated that the Annual Meeting will need to be on May 7 to meet the terms of the By-Laws and accommodate other events on the UUFG calendar.
- b. Calendaring & Action Items – see Action Items noted above.
- c. Gratitudes– LDC for nominating Mary Anthony as Board Treasurer.
- d. Board Process – no comments
- e. Personal Check-out

9. Adjournment – the meeting adjourned at 8:35 PM. The next regular meeting of the Board will be on March 27, 2023.

Respectfully submitted,
Beverly Giordano,
UUFG Board Secretary

FELLOWSHIP COUNCIL

Meeting Summary

March 13, 2023

Attending: Marilyn, Susan, Liz, Jonathan, Diane, and Rev. Christe

There were no new agenda items. Rev Christe did a chalice reading. After checking-in with members present, the group proceeded with a wide-ranging discussion of activities and issues facing FC members as well as individual committees.

Only one committee report was submitted (see below). There was discussion about why the FC used written reports instead of describing what each committee has been doing verbally. This was a past FC decision so that the majority of the meeting could focus on problems, issues and working together. Rev Christe also brought up the need for transparency and openness in decision-making and having reports available to everyone helps foster that. People agreed to send short reports summarizing accomplishments over the month to Diane who will continue to consolidate these for the Governing Board's meetings.

Susan asked for input/thoughts about ongoing challenges with social hour. There was also discussion about ways to reactivate or start new activities that were social in nature since this has always been a big part of the congregation. Ideas included: Circle suppers, Chalice dinners in social hall, small group discussions/conversations with child care provided and the need for new and different ideas. There were many other ideas. One challenge is including people who live 60-90mins from the fellowship. We learned that Kirsten was starting a pickle ball groups.

Action Items: Because Social Justice has been an active participant, we wondered if Mary Bahr and Mary Keith knew about these FC meetings. Diane said that she would contact them both to be sure they know about the FC. Also, there was renewed agreement for committees to send in short monthly reports about their accomplishments, needs and future issues that will be included in the monthly report that Diane, as FC liaison, submits to the Board for their monthly meetings.

Meeting ended at 7pm

Submitted Reports

Worship Team

Liz Stewart

- Worship Team met with Safety Committee on March 4th regarding procedures to be followed if we have emergency/difficult situations occur in the Sanctuary during service. It was very productive.
- Safety Committee will be doing the March 26th service along with Rev. Christe about Many Kinds of Safety, and will include an evacuation drill.
- Worship Team also had a meeting/training/workshop on March 4th following a baked potato bar luncheon, which was also very productive. We have had another new member join us, Sydney Crisp, who is a life-long UU from Buckman Bridge in Jacksonville. She recently graduated and has a position at UF in medical research. She has had much experience in many areas including Worship, pianist-accompanist, youth mentor and more. We are delighted to have her on board along with Anna and Evan.
- Could use more expertise in the tech area, especially if Garrett needs to be out of town.

FELLOWSHIP COUNCIL MEETING

April 11, 2023

Attending: Beverly Sanders, Jonathan Coron, Susan Christy, Diana Hagan, Mary Bahr, Rev. Christe, Diane DePuydt

Meeting Summary

The focus of this meeting was primarily to give committee chairs opportunity to talk to Rev Christe about their departure at the end of our fiscal year and to express their concerns about this impact on their committees.

Christe did not attend the recent town hall discussion about budget and process for selecting another and this apparently upset people and brought anxiety. Christe asked that committee chairs help dampen the the discomfort and confusion by explaining that this waqs a transition where Christe and UUFG leadership are working together and to support what we hope will be a smooth transition. uncomfortable and to see this as an opportunity for re-engagement within the congregation.

Christe announced that there would be another TownHall on 4/23 to update everyone. But Mary pointed out that this will conflitct with a planned tabling event by Social Justice with local SJ groups. She will try to get this event rescheduled....

...Because the Board is under process to complete the application process and present everything to the congregation prior to our Annual Meeting.

Also discussed was the setting up of new, separate funds for Fellowship Ministry and another separate bank account for the Solar Project. Other items shared are that the Welcome and Visitors Tables and coffee Hour will continue to operate as difficulties are being worked out and that Safety will be doinf a surevey and make regualr postings in the Gazette

COMMITTEE REPORTS

The Safety Committee

Jonathan Coron

The Safety Committee was highly involved with the service on March 26th. Some of our members shared by doing some readings and the welcome. As members (visitors and others) entered the service they were given both a one page safety-related survey and pencil to fill it in with . Forty folks completed the survey. Surveys were collected at the conclusion of the service. Some who attended chose not to complete this anonymous survey.

Our committee then hosted a Town Hall approximately 20 minutes after the service ended. It took place in the sanctuary where we spoke of various important issues of physical safety as they related to our fellowship and then answered some good questions from some of the

attendees during the Q and A time. I completed the survey data summary the night after the service and it was interesting to see the results. The hard copy of the results were shared with our group's members [along with Norden who is the board liaison during a regularly scheduled safety committee. I wrote an article related to the survey and submitted it to Cam. The data from the survey will be provided in an article in an upcoming Gazette. Our group will have a regular section in The Gazette called "The Safety Corner". We will provide additional safety-related information in future articles.

Harry Mangle is leaving our group and his efforts for at least the last five years have been indispensable. Without his constant effort over this time, the excellent contributions to the safety of folks attending Sunday services (and at other times) would not have been possible. **THANK YOU HARRY!**

AGENDA

5:30 Chalice Lighting

5:35 Members Check-in

5: 45 Updates from Rev Christe

6: 00 Ongoing Business: Social Hour and Welcome Team Volunteers

6:30 New Business

PROPOSED CHANGES TO POLICY 3.1 UNDESIGNATED GIFTS
Submitted by UUFG Foundation

The current language utilized to state the policy for undesignated gifts is ambiguous and confusing. With the consultation and input from Judith Kendall and Kristen Stevens, we drafted new language. The attached draft is to clarify intent and definitions. There are no changes to the substance of the policy. The changes are highlighted in yellow.

We are seeking Governing Board's approval of the proposed changes to policy 3.1 of the Foundation's policy and procedures manual. [See page 2 for current language.]

In Fellowship,

Jeanne Gossman
Chair, UUFG Foundation

Proposed Changes:

C.FF –Gifts and Bequests:

Pol. 3: The Foundation shall accept gifts, including tributes and bequests, of money, securities, or property given for its stated purposes.

Proc. 3.1 Bequests: Bequests include bequeathments from wills, endowments from estates/trusts, annuities, etc. When bequests to UUFG are undesignated, they shall be divided equally between UUFG and the Foundation.

Proc. 3.2 Tributes: Tributes are gifts in memory or in honor of a person or event. When tribute donations are undesignated, they shall be considered gifts to the Foundation.

Proc. 3.3: Gifts and bequests with a specific purpose designated (other than a designation to the Foundation), payments on pledges for the operating budget, payments on capital campaign pledges, and all moneys received in worship service collection plates (except moneys designated to the Foundation) shall go to the congregation.

Proc. 3.4 Acceptance of Gifts: A donor may restrict a gift to a stated purpose, and the Directors shall spend the capital or income from such a restricted gift in accordance with such restrictions. Gifts may be accepted only for programs consistent with the mission of the Foundation. Unrestricted gifts to the Foundation shall be encouraged.

UUFG Foundation Policy and Procedures | 28 Sep. 2020

report. The Financial Secretary shall process grant applications, write checks to UUFG for grants awarded, and track grant expenditures.

Proc. 2.5. The *Communications Secretary* shall communicate with the congregation about the Foundation's purpose and activities and shall publicize the Foundation through print and electronic means of communication.

Proc. 2.6. The *Education and Development Secretary* shall develop and execute a plan of contacting the members for the purpose of soliciting gifts and bequests.

C.FF –Gifts and Bequests:

Pol. 3: The UUFGF shall accept gifts and bequests of money, securities, or property given for the purposes of the Foundation.

Proc. 3.1: All undesignated bequests shall be divided equally between the UUFG operating budget and the UUFG Foundation. All undesignated gifts in memory or in honor of an individual or an occasion shall be considered gifts to the UUFG Foundation.

Proc. 3.2: Gifts and bequests with a specific purpose designated (other than a designation to the Foundation), payments on pledges for the operating budget, payments on capital campaign pledges, and all moneys received in worship service collection plates (except moneys designated to the Foundation) shall go to the congregation.

Proc. 3.3 Acceptance of Gifts: A donor may restrict a gift to a stated purpose, and the Directors shall spend the capital or income from such a restricted gift in accordance with such restrictions. Gifts may be accepted only for programs consistent with the mission of the Foundation. Unrestricted gifts to the Foundation shall be encouraged.

Pol. 4: Non cash gifts to the Foundation shall be considered by the Foundation Board of Directors.

Proc. 4.1. When deemed necessary, the Directors shall consult legal counsel or other appropriate professionals.

Proc. 4.2. The Foundation Financial Secretary shall complete a gift acceptance form (sample attached) for each non cash gift received and accepted by the Foundation.

Proc. 4.3. Depositing of Gifts: Upon receipt of a non cash but negotiable gift, the Financial Secretary will deposit the gift to the appropriate account.

- a. Gifts of stocks or bonds will be deposited with the Unitarian Universalist Association Common Endowment Fund (UUCEF).
- b. Other valuable gifts (property, art work, etc.) will be disposed of after appropriate consultation with a professional.
- c. Proceeds from liquidations and cash gifts will be deposited in cash reserves or invested according to guidelines in Policy 7.

Proc. 4.4 Publicizing Gifts: The Communications Secretary will publicize the receipt of gifts with the permission of the donor.

Proc. 4.5 Securing appraisals and legal fees for gifts to the Foundation. It shall be the responsibility of the donor to secure an appraisal (when required) for all gifts made to the Foundation.

Proc. 4.6 Valuation of Gifts for development purposes. It is the responsibility of the donor to value a non cash, non-negotiable gift. The Foundation does not value gifts. The Foundation shall record a negotiable gift received by the Foundation at its valuation for gift purposes on the date of the gift.

Proc. 4.7 Responsibility for IRS filings upon sale of gift item. The Foundation is responsible for filing IRS Form 8282 upon the sale or disposition of any asset sold within two years of receipt by the

Recommended By-Laws Changes

Submitted by the Leadership Development Committee

The Leadership Development Committee unanimously recommends the By-Laws changes listed below and requests Board endorsement of these changes and their presentation on the agenda of the May 7 Annual Meeting for congregational consideration and vote. The process for By-Laws changes is either a request from 10% of the membership or a proposal from the Board (see Article X below). We are asking for a Board proposal.

ARTICLE X—AMENDING THE BYLAWS AND THE ARTICLES OF INCORPORATION

Amendments to the Bylaws and the Articles of Incorporation may be considered at an Annual or at a Special Meeting called for the purpose. Proposed changes to these Bylaws or to the Articles of Incorporation may be proposed by the Governing Board or upon the written request of at least ten percent of the Voting Members of the Fellowship. The Governing Board may express approval or disapproval of member-generated amendments but final action thereon is subject to a vote of the membership. The required Quorum for such meeting and the required affirmative Voting Margin are specified in Section 6.7 of these Bylaws. Prior written notice shall be sent to the membership as described in Section 6.5 herein. Absentee voting on changes of the Bylaws or the Articles of Incorporation shall not be permitted.

Below are the proposed changes. Strikethroughs are deletions, and underlines are additions.

1. One Change

ARTICLE VI – GOVERNANCE

Section 6.1 Composition of the Governing Board

The Governing Board consists of seven elected members, including four Fellowship officers [President, Vice-President/President-Elect, Secretary, and Treasurer] and three Trustees. At the time of their election, members of the Governing Board shall have been Members of the Fellowship for at least one year. The minister is an ex-officio, non-voting member of the Governing Board.

RATIONALE: we recommend reinstituting the vice-president/President elect format. The continuity of the Board has suffered since this was abandoned, with vice presidents rotating off the Board and presidential recruits coming in with no Board experience.

2. Two Changes

ARTICLE VI—GOVERNANCE, Section 6.2 Elections

Voting members elect members of open Governing Board positions each year at the Annual Meeting. (see Article VI, Section 6.6 5a). Officers ~~serve one-year terms.~~ and Trustees serve two-year terms. Individuals may serve up to four years in any one position and may serve up to six consecutive years on the Board.

RATIONALE FOR SECTION NUMBER CHANGE: We believe there is a typo, and that the reference to Section 6.6a should be 6.5a. Below is the By-Laws section referenced:
Section 6.5 Congregational Meetings

6.5 (a) Annual Meeting *The Fellowship shall hold its Annual Meeting each year between April 1 and May 31. The Governing Board shall establish the date for the annual meeting and communicate it to the Fellowship at least 14 days in advance through Fellowship news venues, the all- member email list, and/or through a written letter to all members. During the Annual Meeting, Voting Members shall elect qualified members to fill open elected leadership positions and shall approve the operating budget for the next fiscal year.*

RATIONALE FOR TERM CHANGE: we recommend making all Board terms two years, again for continuity. We fail to see the logic in having trustee terms of two years and one-year terms for the officers, who carry the weight of governance and have a steeper learning curve. (Members currently being recruited for Board positions are being apprised of the fact that they may be committing to two years.)

3. Two Changes

ARTICLE VI—GOVERNANCE Section 6.4 Leadership Development Committee

The Leadership Development Committee consists of ~~four to seven~~ five individuals who, at the time of their election, have been Voting Members of the Fellowship at least six months. The voting members elect two or three individuals to the Leadership Development Committee each year to serve two-year terms.

RATIONALE FOR CHANGE IN NUMBER: we recommend that LDC consist of five individuals. The Committee needs to be an odd number in case a vote is necessary, and we do not envision a rationale either for the optional number of members or for the expansion to seven.

The Leadership Development Committee is responsible for preparing and conducting the elections at the Annual Meeting of the Fellowship as well as other duties in its charter. For all open ~~elected~~ Governing Board and Leadership Development Committee positions, the Leadership Development Committee shall present a slate of candidates who have previously agreed to serve if elected.

RATIONALE FOR CHANGE IN PHRASING: we recommend this change in phrasing for clarity. This does not entail any policy change.