



Unitarian Universalist Fellowship of Gainesville

UUFG Governing Board Meeting Agenda

October 24, 2022 – 6:30 pm to 8:30 pm

1. [6:30 pm] Gathering and Meeting Preparation 10 min
 - a. Welcome, Call to Order, Quorum
 - b. Chalice Lighting and Reading
 - c. Board Covenant: *Inspired by our Unitarian Universalist principles, together we guide our congregation and its mission and vision with transparency, gratitude, and respect.*
 - d. Personal check-in
 - e. Confirm roles (external observer, timekeeper, gratitude notes) and any updates
 - f. Assign roles and confirm meeting agenda
2. [6:40 pm] Congregational Input 10 min
3. [6:50 pm] Consent Agenda 25 min
 - a. Minister & Staff Report (Att. 1)
 - b. Treasurer's Report for September (Att. 2)
 - c. Minutes of September 26, 2022 Board Meeting (Att. 3)
 - d. Fellowship Council Report (Att. 4)

Motion: *To approve the consent agenda*
4. [7:15 pm] Discussion, Action Items, Visioning 15 min
 - a. Board Learning Discussion
 - b. Liaison portfolios and monthly reports
 - c. Honor Congregation (Att. 5)
5. [7:30 pm] Management and Facilities 30 min
 - a. Foundation Grants Review (Att. 6)
 - b. Building Usage
 - c. Property Sale Enquiry Response Letter (Att. 7)
6. [8:00 pm] Leadership and Governance 20 min
 - a. Leadership Development
 - b. CYREC Policy Change (Att. 8)
 - c. January 2023 Congregational Meeting
7. [8:20 pm] Wrap up 10 min
 - a. Emerging Concerns
 - b. Calendaring and Action Items
 - c. Gratitudes
 - d. Board Process – external observer
 - e. Personal Check-out
 - f. Next meeting November 28, 2022
8. [8:30 pm] Adjournment



Unitarian Universalist Fellowship of Gainesville

Minister & Staff Report to the Board October 24, 2022

Membership

Our database currently shows 149 members and 23 supporting friends. This past month, Richard Curtis and Alder MoonOak died. Diane Aikin was formally removed from membership since she has moved to Pensacola.

Steve and Karen Atlas have moved from supporting friend to membership status as they are moving to Gainesville.

Sunday Service Attendance

Sundays, September 2022 –

- Average in person attendance for four Sundays: 72
- Average YouTube visits: 54
- Total average participation for three Sundays: 125

Date	YouTube	In-Person Attendance	Total
9/4/2022	53	54	107
9/11/2022	72	82	154
9/18/2022	44	67	111
9/25/2022	46	84	130

Sundays, September 2021 –

Our services were solely online via our Facebook and YouTube channels. We reported an average “click rate” of 259 visits per service.

Date	Facebook	YouTube	Total
09/05/2021	270	40	310
09/12/2021	263	47	310
09/19/2021	153	62	215
09/26/2021	150	51	201

Attendance

09/01/2022	Chalice Choir Rehearsal	D Nirenberg	11
09/03/2022	Friends of the Courtyard	P Caren	4
09/04/2022	Sunday Service - in person adult		49
09/04/2022	Sunday Service - online		53
09/04/2022	children & youth RE		2 + 3 adult
09/06/2022	Morning Meditation	P Tuner	6
09/06/2022	Worship Team	L Stewart	11
09/08/2022	UUFG Men's Lunch Group		
09/10/2022	Buildings & Grounds Work Morning	M Roberts	5
09/10/2022	Board Retreat		7
09/10/2022	Friends of the Courtyard	P Caren	4
09/11/2022	Sunday Service - in person		67
09/11/2022	Sunday Service - online		72
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09/11/2022	children & youth RE		
09/11/2022	Morning Meditation	P Tuner	8
09/13/2022	Fellowship Council	D DePuydt	7
09/14/2022	Young Adult Group	C Turner	4
09/15/2022	Chalice Choir Rehearsal	D Nirenberg	
09/17/2022	UU Book Circle	M Soles	
09/18/2022	Sunday Service - in person		56
09/18/2022	Sunday Service - online		44
09/18/2022	children & youth RE		5 + 6 adult
09/20/2022	Morning Meditation	P Tuner	7
09/25/2022	Sunday Service - in person		75
09/25/2022	Sunday Service - online		46
09/25/2022	children & youth RE		6 + 3 adult
09/25/2022	Leadership & Spiritual Growth Luncheon		
09/26/2022	Governing Board	B Giordano	7
09/27/2022	Morning Meditation	P Tuner	8
09/28/2022	Young Adult Group	C Turner	cancelled
09/29/2022	Chalice Choir Rehearsal	D Nirenberg	cancelled
10/01/2022	Post Hurricane B & G Work Morning	M Roberts	9

Office

UUFG Building Usage

Our Sunday in person attendance numbers at services are growing, and we are also seeing increased use of Fellowship space on Sunday mornings prior to services, with both adult and children & youth programming continue. Nevertheless, many of our groups and committees continue to meet via Zoom for both convenience and to accommodate members who may have compromised immune systems.

Aside from our Sundays, our Fellowship calendar shows a number events on campus.

- Messy Playdates meets once monthly on our playground.
- Young Adult Group meets twice weekly in the Phillips Hall.
- Taco fundraiser for Reproductive Rights

- Mabon Sacred Oaks CUUPS ritual at the Fire Circle
- Trunk or Treat event (Oct 28)
- Samhain Sacred Oaks CUUPS ritual at the Fire Circle (Oct 31)
- Tret Fure concert (Nov 12)
- Youth Lock In (Nov 18-19)
- Thanksgiving Dinner (Nov 24)

Rentals

This past month we have had several rentals, including LifeLine Screening, Paynes Prairie Chapter of the Florida Native Plant Society, Weight Watchers, Gainesville Bridge Club, and Gainesville Handweavers Guild. We'll be hosting the Wood Creek Homeowners Association on October 27, but aside from our regular renters, we don't have other one-time rental events on our calendar for the next month.

Mailings & Communications

We sent the September and October Touchstones journals with assistance from Liz Stewart, Peggy Maloney and Norden Lucke. The October Touchstones went out late this month because of printer problems.

Cam sent out anniversary letters to all members who have joined the Fellowship in October.

Cam created weekly Gazettes and Chalice Connections, etc.

Cam regularly provided updates to our website, including the Foundation page, home-page metaslider, calendar, services, online Gazette, etc. and created an Eventbrite listing for the upcoming Tret Fure concert.

We still need to create a "members section" and decide how we are going to manage our listservs and email addresses, which remain on our original server. Cam recommends contracting with someone with expertise in this area if the board

We are beginning work on our fall directory; however, we are deferring production until we have confirmed new members whom we expect will join our Fellowship in the next several weeks. Cam expects the directory now will go out in late November.

Finance

Cam has reconciled our September banking account statements and included this past month a quarterly financial report in the Gazette. He sent out first quarter statements for the Fellowship in October and prepared a spreadsheet detailing giving activity for Rev. Christe.

The board is working to form a finance committee to assist with review and oversight of financial matters.

Rose Cole has reviewed our September treasurer's reports and continues to provide advice to Cam.

Safety Committee

Our Safety Committee continues its annual review of our Emergency Operation Plan. The committee expects to submit a revised EOP for the board's approval later this fall, hopefully in time for the board's November meeting.

Cam ran multiple background checks on volunteers and new employees. Unlike previous years, these background checks now are budgeted under the “Safety” line item, which is now as a consequence over budget.

Facilities

We are still waiting for the results of the test of our breezeway sprinkler drops. In September, Gator Fire Extinguisher Co. four of those drops for external testing. If the tests come back clear, then our dry-system sprinklers is approved for the next ten years. If the test comes back negative (if the pipes show significant corrosion and blockage), then we must replace our dry-system sprinkler drops over our breezeway. Last year, the bid for that work was about \$20,000.

With our next quarterly inspection, Gator Fire will perform a mandatory five-year test of the entire system (wet and dry).

Personnel

We have hired a new childcare provider.

Office Help

Liz Stewart has continued volunteering time in the office to assist with a variety of tasks, taking phone calls during our Tuesday staff meetings and assisting with Touchstone mailings and other rolls.

There is a need for other office volunteer assistance

Tasks may include:

Touchstone Journal – printing, envelope stuffing, mailing

Anniversary and other letters – printing, mailing, etc.

Facebook – updating events and monitoring social media activity

Website – regular review and update assistance

Rental assistance – meeting with vendors on weekends, checking on the Fellowship

Custodial – checking restrooms, etc., for Sunday services and other events

Updating our website with the latest events

Story Slide Creation

Sunday Service Slide Creation

Religious Education

Children’s RE - is going well. The original UU curriculum was found to be lacking in connection to our UU values and is being rewritten by James and the classroom volunteers to be grounded in UU principles.

Adult RE - Cakes for the Queen of Heaven - has been a success

James submitted a grant application on behalf of the youth, who have asked for a more welcoming room that is more aligned with their desires with better storage and seating options.

Music in Community

Derek continues to plan service anthems through the month of November and hymns through the month of December. He is working closely with worship on crafting services.

Derek is working with choir members and other congregants to identify musicians within the congregation who could showcase their talents during services in the future.

Derek submitted a grant application to acquire more pieces of staging for the choir risers.

Derek supplied music and tech support for the Dragons Love Tacos fundraiser. He is now working on upcoming concerts and other calendar events. (Trunk or Treat, Tret Fure, Winter Solstice)

Notes from the Minister

Beloveds,

As the Fellowship begins to awaken from our 2+ years of closure, leadership is attempting to encourage and inspire ways that each and every one of UUFG's members and friends can engage and participate in creating a vibrant community that makes change in the world.

The speed of church is slow; this is a truth. However, this community is hungry and in need. The ministry of the Fellowship cannot be full or stable without the ministry of the congregation itself. A healthy shared ministry can only happen in partnership when all hands help in its creation.

So I have some thought questions to pose.

- Who is UUFG?
- What do you want UUFG to be?
- How are your gifts and talents serving the UUFG community?

As of this writing, there is absolutely nothing planned for this community beginning Jan 1, 2023. No fundraiser events like an auction. No community building dinners. The small core of volunteers that have gotten this community's church year started need a rest, they need to receive your love and care. The time is now for planning.

If the desire is to hold on to the past, the before-COVID times, then we are holding on to grief for something that can never be the same as it was. If the greater desire is to bend the moral arc and strive for beloved community, even though it may be hard and scary, then we need to find ways to move forward together.

In Faith
Rev. Christe

Unitarian Universalist Fellowship - Gainesville FL									
Treasurer's Report as of September 2022 for General Fund									
Thursday, October 6, 2022									
Account #	Account Name	Period Activity September	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget	Annual Budget Remaining	
Income									
Income to General Fund									
Sustaining Gifts-Members & Friends									
4.100.030	Current Years Pledges	14,862.00	22,980.00	54,526.50	68,940.00	(14,413.50)	275,759.00	221,232.50	
4.100.050	Sunday Collect/Unidentified G	636.00	1,250.00	2,642.98	3,750.00	(1,107.02)	15,000.00	12,357.02	
	Total Sustaining Gifts-Members & Friends	\$15,498.00	\$24,230.00	\$57,169.48	\$72,690.00	(\$15,520.52)	\$290,759.00	\$233,589.52	
Miscellaneous Income									
4.100.210	Rental Income	2,475.00	2,667.00	7,045.00	8,001.00	(956.00)	32,000.00	24,955.00	
4.100.300	Special Activities-Auction	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	
4.100.315	Concert Income	655.00	0.00	655.00*	0.00	655.00	2,400.00	1,745.00	
4.100.330	Interest	17.73	3.00	50.59*	9.00	41.59	40.00	(10.59)	
4.100.430	Book Cart Income	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
	Total Miscellaneous Income	\$3,147.73	\$2,670.00	\$7,750.59	\$8,010.00	(\$259.41)	\$50,440.00	\$42,689.41	
	Total Income to General Fund	\$18,645.73	\$26,900.00	\$64,920.07	\$80,700.00	(\$15,779.93)	\$341,199.00	\$276,278.93	
	Total Income	\$18,645.73	\$26,900.00	\$64,920.07	\$80,700.00	(\$15,779.93)	\$341,199.00	\$276,278.93	
Expense									
Expenses from General Fund									
Programs									
5.100.110	Membership	87.80	67.00	135.46	201.00	(65.54)	800.00	664.54	
5.100.120	UU Leadership	0.00	50.00	0.00	150.00	(150.00)	600.00	600.00	
5.100.130	Social Justice	240.00	108.00	654.00*	324.00	330.00	1,300.00	646.00	
5.100.140	RELATE	0.00	25.00	0.00	75.00	(75.00)	300.00	300.00	
5.100.150	CUUPS	0.00	0.00	0.00	250.00	(250.00)	250.00	250.00	
5.100.240	RE Program Activities	90.75	167.00	128.93	501.00	(372.07)	2,000.00	1,871.07	
5.100.270	Background Checks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.100.280	Hospitality Budgeted	0.00	50.00	0.00	150.00	(150.00)	600.00	600.00	
5.100.310	Worship - Sunday Services	300.00	320.00	1,512.22*	960.00	552.22	3,834.00	2,321.78	
5.100.315	Concert Expense	86.81	0.00	86.81*	0.00	86.81	0.00	(86.81)	
5.100.320	Music Program	0.00	200.00	0.00	200.00	(200.00)	2,000.00	2,000.00	
5.100.410	Canvass Expenses	0.00	0.00	0.00	0.00	0.00	500.00	500.00	
5.100.430	Book Cart Expense	0.00	500.00	0.00	500.00	(500.00)	1,000.00	1,000.00	
	Total Programs	\$805.36	\$1,487.00	\$2,517.42	\$3,311.00	(\$793.58)	\$13,184.00	\$10,666.58	
Administration & Operational Support									
5.100.010	Board Discretionary Funds	0.00	25.00	0.00	75.00	(75.00)	300.00	300.00	
5.100.020	Pastoral Care Expense	0.00	17.00	0.00	51.00	(51.00)	200.00	200.00	
5.100.030	Contributions to Reserves	417.00	417.00	1,251.00	1,251.00	0.00	5,000.00	3,749.00	
5.100.520	Denominational Dues	1,437.50	1,438.00	4,312.50	4,314.00	(1.50)	17,250.00	12,937.50	
5.100.525	Insurance	1,227.31	1,500.00	4,906.17	5,500.00	(593.83)	19,000.00	14,093.83	
5.100.530	Office Expense	1,003.70	583.00	1,610.82	1,749.00	(138.18)	7,000.00	5,389.18	
5.100.535	Pianist/Accompanist - Contractor	550.00	1,090.00	1,450.00	2,390.00	(940.00)	12,200.00	10,750.00	
5.100.540	Bookkeeper	175.00	208.00	450.00	624.00	(174.00)	2,500.00	2,050.00	
5.100.545	Telephone & Internet	485.49	482.00	1,453.47	1,746.00	(292.53)	7,100.00	5,646.53	
5.100.550	Utilities - Electricity & Water	1,519.22	1,500.00	4,537.31*	4,500.00	37.31	18,000.00	13,462.69	
5.100.560	Waste Disposal	186.04	200.00	571.19	600.00	(28.81)	2,400.00	1,828.81	
5.100.570	Custodial Service	770.00	770.00	2,310.00	2,310.00	0.00	9,240.00	6,930.00	
5.100.572	Custodial Supplies	0.00	69.00	35.75	207.00	(171.25)	825.00	789.25	
5.100.575	Facilities Maintenance	1,328.54	917.00	2,486.64	2,751.00	(264.36)	11,000.00	8,513.36	
5.100.580	Backflow and Fire Suppression	1,342.20	5,550.00	1,781.70	5,870.00	(4,088.30)	9,066.00	7,284.30	
5.100.583	Security & Safety	124.60	25.00	124.60*	75.00	49.60	300.00	175.40	
5.100.585	Pest Control	400.00	400.00	400.00	400.00	0.00	400.00	0.00	
5.100.595	VANCO and Bank Fees	124.86	140.00	370.01	420.00	(49.99)	1,680.00	1,309.99	
	Total Administration & Operational Support	\$11,091.46	\$15,331.00	\$28,051.16	\$34,833.00	(\$6,781.84)	\$123,461.00	\$95,409.84	

* = Income/Expense exceeds amount budgeted to date

						Unitarian Universalist Fellowship - Gainesville FL				
						Budget Variance Report				
						September 2022				
Account #		Account Name								
Income										
Income to General Fund										
Sustaining Gifts-Members & Friends										
4.100.030		Current Years Pledges				\$8118 under budget for the month and under \$14,413 at the end of this first quarter				
4.100.050		Sunday Collect/Unidentified G				Sunday donation totals are \$614 under budget for the month and \$1107 for the first quarter				
Miscellaneous Income										
4.100.210		Rental Income				under \$956 for the first quarter				
4.100.300		Special Activities-Auction								
4.100.330		Interest								
4.100.430		Book Cart Income								
Expense										
Expenses from General Fund										
Programs										
5.100.110		Membership								
5.100.120		UU Leadership								
5.100.130		Social Justice				Pride guide ad and Alachua County Labor Coalition dues have put Social Justice over budget for this month				
5.100.140		RELATE								
5.100.150		CUUPS								
5.100.240		RE Program Activities								
5.100.270		Background Checks				Background checks are now funded through the "5.100.583 Security" line item				
5.100.280		Hospitality Budgeted								
5.100.310		Sunday Services				Touchstone subscription & three Sunday facilitators puts Sunday Service/Worship over budget \$552				
5.100.315		Concert Expenses				Non-budgeted line item to track concert-related expenses				
5.100.320		Music Program								
5.100.410		Canvass Expenses								
5.100.420		Fundraising Expenses								
5.100.430		Book Cart Expense								
Administration & Operational Support										
5.100.010		Board Discretionary Funds								
5.100.020		Pastoral Care Expense								
5.100.030		Contributions to Reserves				Monthly payment				
5.100.520		Denominational Dues				Monthly payment				
5.100.525		Insurance				Monthly payment - premiums have risen slightly				
5.100.530		Office Expense								
5.100.535		Pianist/Accompanist - Contractor				September accompanist invoice paid in October, so we appear under budget.				
5.100.540		Bookkeeper								
5.100.542		Audiovisual Contractor								
5.100.545		Telephone & Internet								
5.100.550		Utilities - Electricity								
5.100.560		Waste Disposal								
5.100.570		Custodial Service								
5.100.572		Custodial Supplies				Have not had to purchase much new stock of supplies.				
5.100.575		Facilities Maintenance				September expenses included balance of payment for motion detector lighting and miscellaneous expenses				
5.100.580		Backflow and Fire Suppression				we have completed quarterly inspections and had our three year "trip test" - but we await test results of our dry drop sprinklers.				
5.100.583		Security				We are now paying for background checks using the Security line item. We are over budget for this year because of the number of people involved with our children and youth programming who require background checks per our Safe Congregations policy.				
5.100.585		Pest Control				Melrose Pest Control performed annual termite treatment				
5.100.595		VANCO and Bank Fees								

[illegible]

Unitarian Universalist Fellowship - Gainesville FL						
Consolidated Fund Activity Report for September 2022						
Wednesday, October 5, 2022						
Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.100.100	General Fund Balance	49,685.59	18,645.73	26,411.43	(177.75)	41,742.14
3.100.301	Ministers Discretionary Pass Through Fund Balance	710.00	60.00	0.00	0.00	770.00
3.100.321	Minister's Sabbatical Fund Balance	21,928.58	0.00	0.00	598.00	22,526.58
3.201.120	CUUPS Support Fund Balance	0.00	10.00	0.00	0.00	10.00
3.202.100	Music Support Fund	860.00	0.00	0.00	0.00	860.00
3.203.110	Memory Garden Fund	1,628.11	0.00	0.00	0.00	1,628.11
3.203.120	Courtyard Fund Balance	4,219.05	0.00	0.00	0.00	4,219.05
3.204.110	Book Cart Fund	34.00	0.00	0.00	0.00	34.00
3.206.100	<i>Foundation Grants</i>					
3.206.130	Front Sign Repair Fund (Grant) Balance	533.06	0.00	0.00	0.00	533.06
3.206.131	Office Furniture Replacement Fund (Grant) Balance	28.01	0.00	28.01	0.00	0.00
3.206.133	Fire Circle Renovation Fund Balance	755.00	0.00	0.00	0.00	755.00
3.206.141	OWL Fund (Grant) Balance	1,728.92	0.00	0.00	0.00	1,728.92
3.206.173	Cabinets for Social Hall (grant) Balance	935.22	0.00	0.00	0.00	935.22
3.206.186	Security (grant) Balance	2,262.17	0.00	2,262.17	0.00	0.00
3.206.187	CPR and First Aid Training (grant) Balance	97.53	0.00	97.53	0.00	0.00
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	0.00	0.00	0.00	2,500.00
3.206.215	Ministerial Installation Fund (grant) Balance	358.33	0.00	0.00	0.00	358.33
3.210.100	<i>CYREC</i>					
3.210.110	RE Fund Balance	2,599.13	0.00	0.00	0.00	2,599.13
3.210.120	Youth Support Fund Balance	1,763.09	0.00	0.00	0.00	1,763.09
3.210.160	Playground/Coffee Fund Balance	95.00	0.00	0.00	0.00	95.00
3.216.100	<i>Social Justice Fund</i>					
3.216.110	Social Justice Unallocated Funds	1,823.12	20.60	0.00	0.00	1,843.72
3.216.150	Pineridge Fund	1,101.98	0.00	0.00	0.00	1,101.98
3.216.160	Share The Plate Balance	295.00	358.00	295.00	0.00	358.00
3.400.100	<i>Future Funding & Capital Reserve Accounts Balance</i>					
3.404.110	Res. Fd for Large Scale Maintenance-Balance	54,411.57	0.00	0.00	0.00	54,411.57
3.500.100	Land & Building Fund	1,105,900.00	0.00	0.00	0.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	0.00	0.00	0.00	62,670.00
3.500.200	UUFG Foundation Balance	417,589.09	0.00	0.00	0.00	417,589.09
3.500.250	Ministers Discretionary Fund Bank Account Balance	3,299.99	0.00	1,100.00	0.00	2,199.99
	Total	\$1,739,811.54	\$19,094.33	\$30,194.14	\$420.25	\$1,729,131.98

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narative Report
September 2022

Account #	Account Name	Name	Source	Purpose
3.100.100	General Fund Balance			Beginning Bal is last month's ending balance. Receipts are the total income for the month. Disbursements are the total expenses for the month. End Balance equals the beginning balance, plus income, minus expenses.
3.100.301	Ministers Discretionary Fund Balance	Rev Christe	Donations	This is a pass-thru account. We transfer this money to a separate checking account.
3.100.321	Ministers Sabbatical Fund Balance	Board	General Fund	Reserved for a substitute Minister when our Minister goes on Sabbatical (Yrs 4-7)
3.202.100	Music Support Fund	Derek Nirenberg/Rev Christe		Music program expenses
3.203.110	Memory Garden Fund	Pete Turner & Tamara Evonne	Donations	For the maintenance of the memory garden. This month shows plaque purchase
3.203.120	Courtyard Fund Balance	Peggy Maloney	Donations	Funds remaining from drive to purchase benches, in addition to improvements and long-term maintenance of the courtyard.
3.204.110	Book Cart Fund	Paul Hargrave	Sales	Book purchase income will be reallocated from this fund into the General Fund.
	<i>Foundation Grants</i>			
3.206.130	Front Sign Repair Fund	Marilyn Roberts	Foundation	Refurbish Front Street Sign (balance remaining)
3.206.131	Office Furniture Replacement	Cam Pierce	Foundation	Remaining funds returned to Foundation
3.206.132	Fellowship Hall Door Fund	Marilyn Roberts	Foundation	Add door to audio/visual room (balance remaining)
3.206.133	Fire Circle Renovation Fund	Marilyn Roberts	Foundation	Fire Circle improvements - work in progress
3.206.140	UU Leadership Fund - Balance	LDC	Foundation	Classes and training.
3.206.141	OWL Fund (Grant) Balance	James Chase	Foundation	OWL training and programs. Curriculum was not purchased due to covid. Hopefully we will be able to run OWL this year.
3.206.173	Cabinet for Social Hall (grant) Balance	Marilyn Roberts	Foundation	To install cabinets in Social Hall for storage (balance remaining)
3.206.186	Security (Grant) Balance	Security Team & Marilyn Roberts	Foundation	For improvements to the campus as requested by the Safety & Security Committee. Project completed.
3.206.187	CPR and First Aid Traning (Grant) Balance	Security Team	Foundation	Remaining funds returned to Foundation
3.206.211	Labyrinth Repair (grant) Balance	Debra Neill-Mareci	Foundation	For Labyrinth repairs and maintenance
3.206.215	Ministerial Installation (grant) Balance	Debra Neill-Mareci	Foundation	To cover costs for Minister's Installation (balance remaining)
	<i>CYREC</i>			

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narrative Report
September 2022

Account #	Account Name	Name	Source	Purpose
3.210.120	RE Fund Balance	James Chase/Rev. Christe Lunsford		To benefit children & youth.
3.210.120	Youth Support Fund Balance	Janese Nix & Mary Bahr	Fundraisers (pancake breakfasts, CON fees, car washes, etc.	To support Youth Group activities and events
3.201.160	Playground/Coffee Fund Balance	James Chase/Rev. Christe Lunsford		To support playground equipment and supplies
	<i>Social Justice Fund</i>			
3.216.110	Social Justice Unallocated Funds	Alice Primack	Directed donations	To cover costs not budgeted for external events, membership fees to other organizations, etc.
3.216.150	Pineridge Fund	Alice Primack	Directed donations	To pay for Pineridge expenses exclusively.
2.216.160	Share The Plate Balance	Alice Primack	Directed Donations	These monies are paid out to approved charities.
	Future Funding & Capital Reserve Accts.			
3.404.110	Res. Fd for Large Scale Maintenance- Balance	Facilities/Board	Board	This account is for large maintenance items (e.g., major fire suppression system repair, air conditioners, roof replacement, exterior painting, etc.)
3.500.100	Land & Building Fund			This is an old assessment of the value of the land and buildings.
3.500.150	Furnishings & Equipment Fund			This is an old value of furnishings and equipment.
3.500.200	UUFG Foundation Balance	Foundation	Foundation	This number is provided by the Foundation/ UUA, updated as new figures are made available
3.500.250	Ministers Discretionary Fund Bank Acct Bal.	Rev. Christe	Donations	This is the balance in the Minister's Discretionary Fund Bank Acct, updated monthly.

Unitarian Universalist Fellowship - Gainesville FL				
Balance Sheet as of September 30, 2022				
Thursday, October 20, 2022				
Account #	Account Name		Beginning Balance	YTD Balance
Assets				
Cash				
1.000.130	Ameris Bank-Checking		84,623.42	79,977.61
1.000.140	Ameris Bank-Money Market		60,706.70	60,757.29
		Total Cash	\$145,330.12	\$140,734.90
Fixed Assets				
1.000.310	Building & Land		1,105,900.00	1,105,900.00
1.000.320	Equipment		62,670.00	62,670.00
		Total Fixed Assets	\$1,168,570.00	\$1,168,570.00
Other Assets				
1.000.410	UUFG Foundation		410,635.17	417,389.09
1.100.250	Ministers Discretionary Fund Account		5,044.99	2,199.99
		Total Other Assets	\$415,680.16	\$419,589.08
		Total Assets	\$1,729,580.28	\$1,728,893.98
Liabilities				
Current Liabilities				
2.000.110	Accounts Payable/Vendors		612.35	0.00
2.000.120	Payroll Taxes Payable		0.00	(238.00)
		Total Current Liabilities	\$612.35	(\$238.00)
		Total Liabilities	\$612.35	(\$238.00)
Fund Balance				
3.100.100	General Fund Balance		42,625.53	40,908.14
3.100.301	Ministers Discretionary Pass Through Fund Balance		410.00	770.00
3.100.321	Minister's Sabbatical Fund Balance		20,732.58	22,526.58
3.201.120	CUUPS Support Fund Balance		0.00	10.00
3.202.100	Music Support Fund		860.00	860.00
3.203.110	Memory Garden Fund		1,740.11	1,628.11
3.203.120	Courtyard Fund Balance		4,219.05	4,219.05
3.204.110	Book Cart Fund		24.00	34.00
3.206.100	Foundation Grants			
3.206.130	Front Sign Repair Fund (Grant) Balance		533.06	533.06
3.206.131	Office Furniture Replacement Fund (Grant) Balance		28.01	0.00
3.206.133	Fire Circle Renovation Fund Balance		755.00	755.00
3.206.141	OWL Fund (Grant) Balance		1,728.92	1,728.92
3.206.173	Cabinets for Social Hall (grant) Balance		3,743.12	935.22
3.206.186	Security (grant) Balance		2,262.17	0.00
3.206.187	CPR and First Aid Training (grant) Balance		525.00	0.00
3.206.211	Labyrinth Repair (grant) Balance		2,500.00	2,500.00
3.206.215	Ministerial Installation Fund (grant) Balance		358.33	358.33
		Total Foundation Grants	\$12,433.61	\$6,810.53
3.210.100	CYREC			
3.210.110	RE Fund Balance		2,599.13	2,599.13
3.210.120	Youth Support Fund Balance		1,763.09	1,763.09
3.210.160	Playground/Coffee Fund Balance		95.00	95.00
		Total CYREC	\$4,457.22	\$4,457.22
3.216.100	Social Justice Fund			
3.216.110	Social Justice Unallocated Funds		1,823.12	1,843.72
3.216.150	Pineridge Fund		1,101.98	1,101.98
3.216.160	Share The Plate Balance		96.00	358.00
		Total Social Justice Fund	\$3,021.10	\$3,303.70
3.400.100	Future Funding & Capital Reserve Accounts Balance			
3.404.110	Res. Fd for Large Scale Maintenance- Balance		53,994.57	55,245.57
		Total Future Funding & Capital Reserve Accounts Balance	\$53,994.57	\$55,245.57
3.500.100	Land & Building Fund		1,105,900.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund		62,670.00	62,670.00
3.500.200	UUFG Foundation Balance		410,835.17	417,589.09
3.500.250	Ministers Discretionary Fund Bank Account Balance		5,044.99	2,199.99
		Total Fund Balance	\$1,728,967.93	\$1,729,131.98
		Total Liabilities and Fund Balance	\$1,729,580.28	\$1,728,893.98

UUFG Governing Board Meeting Minutes

26 Sept 2022

Board members present: Tim Christy, Diane DePuydt, Bev Giordano, Leah Cobb Lee, Norden Lucke, Martha Soles, and Rev Christe Lunsford

Board members absent: none

Congregants present: Jonathan Coron, Harry Mangle, Judith Kendall, Jeanne Gossman, Alice Gridley, Kristin Stevens

1. Gathering and Meeting Preparation

- a. Welcome, Call to Order, Quorum; Martha called the meeting to order at 6:30 pm. We have a quorum.
- b. Chalice Lighting and Reading by Leah Cobb Lee.
- c. Board Covenant: All members read, *"Inspired by our Unitarian Universalist principles, together we guide our congregation and its mission and vision with transparency, gratitude, and respect."*
- d. Personal check-in
- e. Confirm and assign roles: Tim Christy is timekeeper; Bev Giordano is writing gratitude cards; Jeanne Gossman is external observer.
- f. Confirm agenda/any updates

2. Congregational Input - Harry Mangle proposed change in minutes of Aug 29 pertaining to rental best practices, stating the referenced Safety/Security Task Force no longer exists. Rather, we have a Safety Committee. He also suggested providing a synopsis of board activities to help get members more engaged in UUFG life, as well as providing a summary of the Sept 10 Board retreat. Jonathan Coron shared three ideas: 1) to have a member resource that would provide another way for members to share topics about themselves with other members; 2) have signage (e.g., razor signs) to place along the road during Sunday services and special events to help people find us; 3) have a bulletin board for posting pertinent information.

3. Consent Agenda – modification – per Harry Mangle's friendly amendment, the minutes of the August 29 meeting will be corrected.

- a. Ministerial & Staff Report (Att. 1)
- b. Treasurer's Report (Att. 2)
- c. Minutes of August 29, 2022, meeting (Att. 3) – **Motion**: Bev moved to accept the friendly amendment to the Aug 29 minutes; Tim seconded; passed unanimously
- d. Revised minutes of March 28, May 2, June 6, and June Board meetings (Att. 4)
- e. President's Report (Att. 4)
- f. Fellowship Report (Att. 6)

Motion: Diane moved to approve the consent agenda. Leah seconded; approved unanimously.

4. Discussion/Action Items/Visioning - Rev Christe sent Board members a video and a link to documents after the Board retreat; Rev Christe will look for a video from another region for next month's learning opportunity.
 - a. Board Learning Discussion – Diane thought the information presented was confusing and difficult to interpret, “like academic speech”; Martha watched the video three times and agrees with Diane; we need more discussion; Norden agrees with Martha; Bev lost interest in the video; Tim thought the material was not clear. Leah enjoyed the video, found it inspiring, liked the model with the mission and covenant and the delineation of who was responsible for what. She thought that some of the charts were confusing and struggled with comparing these charts to ours. Rev Christe noted that this learning task was meant to stimulate the Board to think about what's going on at UUFG. Some policies in Governance manual don't line up with groups, or groups no longer exist; policies need to be updated to be clear. Newcomers don't see themselves in our organizational chart. Need to focus on liaison roles and how they are governed.
 - b. Liaison portfolios and monthly reports – need reports to come back to Board after Board members communicate with their groups monthly.
 - c. Shared Ministry – Rev Christe noted that the diagram with overlapping circles emphasizes the necessity of crossover, so nothing gets overlooked.
5. *Management and Facilities:*
 - a. Solar Power Update – Alice Gridley provided update on Phase 1 (investigation part, talking with solar companies); Solar Impact estimated cost would be \$100,000. UUFG could be eligible for 30% tax credit (ten-year window). Alice has verbal commitments for donations of \$50,000 that would jumpstart fundraising. Answering a previous question about insurance coverage, Alice reported that there would slight increase in insurance cost if solar were installed. Jay Whitehead, Marilyn Roberts, Tim Christy, Alice Primack, Mary Bahr, and Cam Pierce have been involved in the solar power project. Pure Energy Solar estimated that UUFG would require a 26-kW system to handle our monthly average; estimated cost \$84,000 before tax credit. This company has a backlog of seven months at present. Alice noted that we usually require three bids and asked if she should obtain another estimate? Diane said we need to do energy audit within the buildings on campus, because this would affect the size of the solar system. **Action Plan:** Tim will contact GRU about having an energy audit at UUFG. Alice to discern if multiple permits would be required if we installed solar in stages.
 - b. Building Usage – rentals – Veg4Life requested a lower rental rate – **Motion:** Martha moved that the Board respectfully declines to give Veg4Life a break. Rental rate stands at \$35/hour, two-hour minimum. Bev seconded; motion passed unanimously.
 - c. Fundraisers –Social Justice Cookie Capers request needs approval; photography event fundraiser in November submitted by James Chase for RE department fundraiser. **Motion:** Martha moved to approve the Cookie Caper fundraiser; Norden seconded; motion passed unanimously. **Motion:** Martha moved to

approve the photography event fundraiser; Tim seconded; motion passed unanimously.

6. *Leadership and Governance*

- a. Affirm CYREC members – Diana Hagen, Leah Cobb Lee, Abigail Fletcher; **Motion:** Martha moved to affirm these people; Diane seconded; 4-0 with one abstention (Leah Cobb Lee).
- b. Affirm Committee on Ministry members – Marilyn Roberts, Mary Anthony, Warren Hodge, Joanna Lowenstein. Our board handbook says the Board VP is liaison for this committee. **Motion:** Martha moved to affirm these people; Diane seconded; unanimous vote. Terms of service for members of CYREC and COM members (three-year terms with two new members each year).

7. *Wrap Up*

- a. Emerging Concerns – Rev Christe announced receipt of a letter from a law firm representing UUFG's next-door neighbor to the south. This party wants to purchase a portion (1/4 acre) of UUFG's property to square off our parcel and their parcel. This action would require a fellowship vote at a special meeting and would require a 50% vote to pass. The Board will follow policy 6.5, 6.6, & 6.7 under Article VI ... as they pertain to special meetings and sale of property. **Action Plan:** Martha will draft a response to the law form for Rev Christe to review. The response will outline what UUFG's timeline would be to schedule a congregational vote.
 - b. Calendaring & Action Items – see motions and action plans above.
 - c. Gratitudes– none
 - d. Board Process – Jeanne noted that the meeting was on time, that there were some issues with parliamentary procedure/motions being made. She thought some procedural details could have been ironed out before the meeting.
 - e. Personal Check-out
8. Adjournment – the meeting adjourned at 8:00 PM. The next regular meeting of the Board will be October 24, 2022.

Respectfully submitted,
Beverly Giordano,
UUFG Board Secretary

FELLOWSHIP COUNCIL MEETING
Tuesday, October 11, 2022
5:30-7:00pm

Attending: Jonathan Coron, Bev Sanders, Liz Stewart, Diana Hagen, Alice Primack, Susan Christy, Rev. Christe, Diane DePuydt

MEETING SUMMARY

Updates from Rev Christe: Between rental and Fellowship activities the UUFG campus will be very busy between now and Christmas. So far there are no UUFG activities on the Calendar for January '23 and beyond. Hopefully things are being planned.

Continued discussion regarding how to manage the Sunday Social Hour. Suggestion to use Signup Genius App along with posted instruction. Susan Christy volunteered to get this stated when she returns. In addition to the posted instructions committees are asked to rotate serving and cleanup. Another suggestion: recognition to groups and individuals who help out. We will continue ad hoc system until these ideas can be implemented.

Jonathan announced that he wants to have banners on 34th St to promote UUFG and plans to ask our Foundation for support. He did yet have a group to sponsor this request.

Bev and others expressed interest in making our lobby area more inviting and informative for new visitors and also for all those who come for rental activities.

Alice announced that SJ needs help at Pride and other tabling events.

AGENDA

- 5:30 Chalice Lighting
- 5:35 Check-ins from members
- 5:55 Q & A on submitted committee reports
- 6:00 Update from Rev. Christe
- 6:20 Ongoing and New Business
 - Sunday Social Hour Refreshments System
 - t.b.d.
- 6:55 Review Action items (if applicable)
- 7:00 Chalice Extinguishing

COMMITTEE REPORTS

Worship Committee

Liz Stewart

Worship continues to make wonderful experiences happen, despite all kinds of crazy things that go on behind the scenes. We continue to work out bugs and kinks in both technology and logistics. We have recently had some suggestions that folks are still having issues with sound quality. We are addressing them internally, but often find it is the receiver of the person viewing (computer, phone), not the sound that is being transmitted that creates the difficulty. There have also been requests to raise the temperature in the Sanctuary and lower the velocity of the ceiling fans

At our last meeting, we welcomed new team member, Anna Deyle, who will soon begin shadowing associates to learn the ropes. We are excited to have more hands on deck! Teamwork with our sibling congregation in Valdosta continues to grow and develop. A "pulpit switch" sending Rev. Christe to their pulpit and coordinating with Samara Powers here at UUFG is scheduled for October 16th.

Social Justice will prepare the service for November 6th to celebrate the folks who have done the work of getting the vote out this year. As always, we are open to suggestions and help with service preparation and presentation.

CYREC**Diana Hagen**

CYREC Report: (For Leah Cobb Lee: and if James has submitted a CYREC report, please use theirs) Fall RE has been launched. First CYREC meeting was 10/9. We will meet monthly after service on first Sunday of each month. Some updates are needed to the 2009 Safety Policy & and we'll be looking for past guidelines and procedures that may not have made it into James' files. We also discussed the role of CYREC with respect to Messy Play Dates (Pumpkin Destruction 10/15) and Trunk or Treat (Fri 1

Personnel Report: Interviewed two applicants to increase pool of child care providers and hired Gabby her first day was Sunday (10/9); for Fall appreciation, delivered goody baskets to staff with thank you note on 9/18.

Welcome Team Report**Susan Christy**

Attendance data, as found in the Gazette and in the visitor data sheet.

DATE	In Person	YouTube	visitors	(first time)	(returning)
9/4	49	39	5	4	1
9/11	83	40	2		2
9/18	77	30	4	2	2
9/25	84	41	2	2	

I will be returning to Gainesville by the end of the month. After attending 2 services as part of the Welcome Team (10/30 and 11/6), I will be asking Welcome Team members to come together via Zoom to offer any input about the Welcome Team's current efficacy and possible future improvements, as well as share experiences, insights and at-a-way-to-go comments.

Social Justice**Alice Primak**

Our focus this month has continued to be on our Democracy project which we call "Your Vote Matters." We have mailed 120 postcards to Virginia voters, and have about 120 for Georgia and 200 for Florida ready to be stamped and mailed. We also have about 500 letters ready to mail. We are working with UUtheVote and have used scripts and names and addresses they provide, and will mail at the times they suggest. Several volunteers are doing other activities to encourage voting, such as being poll workers or poll greeters, phonebanking, etc.

We are now encouraging congregants to help staff the UUFG booth at the Pride Festival on Oct. 22, where we will continue to advocate for voting by talking with attendees and asking them to write an answer to "I vote because. . ." which we will post around our booth.

Safety Committee**Jonathan Coron**

The Safety Committee has been updating the Fellowship Emergency Operation Plan. During our next meeting we will again go over the four parts of the plan with the goal of submitting it to the board for its review.

Facilities Report**Marilyn Roberts****Grounds update**

During the storm weekend a tree near the dumpster snapped off and was hung up in the adjacent trees. It required immediate attention. We decided to get the other tree in the area trimmed up because it was in the way of the trash truck and obscured the handicap parking sign. Sky Frog came the next day and did the work beautifully for \$600.

I have submitted a grant request to the Foundation to solve the problem of water run off from the roof over the sanctuary. It drains into two valleys, on either side of the social hall doors resulting in major splashing on the concrete on the north side of the doors and a large wash out of the landscape on the south side. We are now having social events in the area. Due to the volume of water on the large roof area the recommended solution by two companies is guttering and a downspout on each side. The cost is \$1800. The exterior of the sanctuary windows were washed by a Sparkle Saturday team last week.

September 27, 2022

Dear Leader,

Every year, each congregation in the Unitarian Universalist Association is asked to give a financial contribution to support the wider movement and sibling congregations across our Association. This contribution supports the Annual Program Fund, which is the single largest source of income for the work of our UUA. It also strengthens the covenant among us.

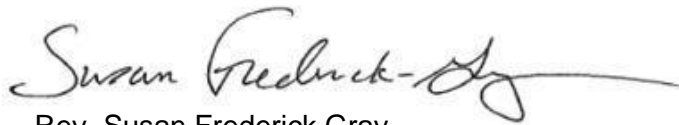
Your congregation gave the **full amount requested** to the Annual Program Fund during this past fiscal year. **This means you are an Honor Congregation, honoring the covenant among and between our congregations.** THANK YOU!

Your giving is a concrete expression of our congregations' covenant with one another, and is a recognition that we are not alone, but are part of an Association of Congregations. This support allows the UUA to serve the diverse needs of the 1,006 member congregations across five regions. **Congregational giving through the Annual Program Fund (APF) makes the work of the UUA possible.**

Please display this Honor certificate somewhere prominent and share with your congregation my personal appreciation on behalf of all the congregations that your generosity benefits.

Your support strengthens Unitarian Universalism. No individual congregation can possibly tackle the challenges of our society alone; we need one another, and our values are amplified powerfully when we support one another. Thank you for your giving to the Annual Program Fund. You make so much possible.

With deep gratitude,



Rev. Susan Frederick Gray
President
Unitarian Universalist Association



2921

THE UNITARIAN UNIVERSALIST ASSOCIATION

Extends our appreciation to the

UU Fellowship of Gainesville

In

Gainesville, Florida

WITH RECOGNITION AS A

2022

Honor Congregation

For Participation in the Annual Program Fund



The Reverend Susan Frederick Gray
President
Unitarian Universalist Association



The Reverend Vail E. Weller
Director of Congregational Giving
Unitarian Universalist Association



Title of Project: Choir Risers Reevaluation and Addition

Date Applied October 14, 2022 Application due date October 15, 2022

Project Coordinator (Person to receive/manage funds and submit quarterly status reports to the Foundation until project completion).

Name: Derek Nirenberg Phone: (954) 439-0291

Email: music@uufg.org

Project description: Give full explanations with additional pages as needed, you may use images.

The goal of this project is to reevaluate and update the risers' arrangement on the dais, which will greatly benefit the Chalice Choir and other performing ensembles. Currently, UUFG owns six pieces of staging made by Wenger, a provider of musical performance equipment: four 3'x8' rectangles, one 3'x6' rectangle, and one 3'x8" wedge. According to Wenger, the last time UUFG's staging was addressed was in 1999, when we most recently purchased staging from them. Because of this limited variety, for Sunday services the Chalice Choir is limited in configuration. Its usual formation is two straight lines, the back row raised higher than the front.

Ideally, the risers would be angled in toward the center of the stage, which would improve the choristers' ability to see the conductor, hear the other singers, and more effectively blend their sound with the rest of the choir. Unfortunately, our ownership of the singular wedge piece allows us only to angle in the first row. UUFG need only acquire an additional 3'x16" wedge piece to drastically revamp the layout of its choir risers. As shown in the attached image, the risers with the additional piece can be rearranged into an angled formation, forming three rows (including one on the ground) that focus their sound into the center to create a more blended, improved sound.

Including the price of shipping, the additional wedge piece with legs and chair leg stoppers costs just over \$1300. The itemized quote is attached. Wenger will ship the piece directly to UUFG, and because each piece of Wenger staging is relatively light and manageable, the Music Director can unload and install the piece with assistance from one other person.

Total Project Budget: \$ 1500

Attach itemized expenditures and descriptions to this application.

How does this proposal contribute to the UUFG mission, UUFG long-range plans, or the promotion of liberal religion?

The change in layout offers numerous benefits to UUFG's long-term plans. First, moving the risers from the back wall of the sanctuary removes blockage to the storage area behind the wall, making access to the worship items stored there much safer. Next, the improvements in choir sound and efficacy will encourage congregants to become involved with the worship team and the choir, or even as solo musicians. Should the choir gain enough members, UUFG would need to acquire more risers to accommodate their size, which the current configuration cannot support. Adding the wedge piece is the first step in preparing for a larger ensemble.

In addition to the boosted involvement at UUFG, the Chalice Choir's developments in musical quality and personnel will draw attention from other UU congregations, opening opportunities for partnership with other fellowships, like our burgeoning communication with the Unitarian Universalist Fellowship of Valdosta. Additionally, the versatility of riser arrangements that the addition of the wedge piece creates is a feature that visiting performance ensembles can exploit for their staging. Flexible staging is a huge selling point that will make UUFG an appealing performance venue which can bid against other performance halls in the area.

Expected Start date: November 1, 2022 Expected Completion date: December 1, 2022

Grantees are to prepare written progress and final project reports to the Foundation. Those reports will be included in the annual Foundation report.

Grant funds awarded that have not been used within a year will be returned to the Foundation unless an extension is applied for and granted by the Foundation directors.

Signature of Project Coordinator



Date

October 14, 2022

Name of Home Committee and Chair Signature

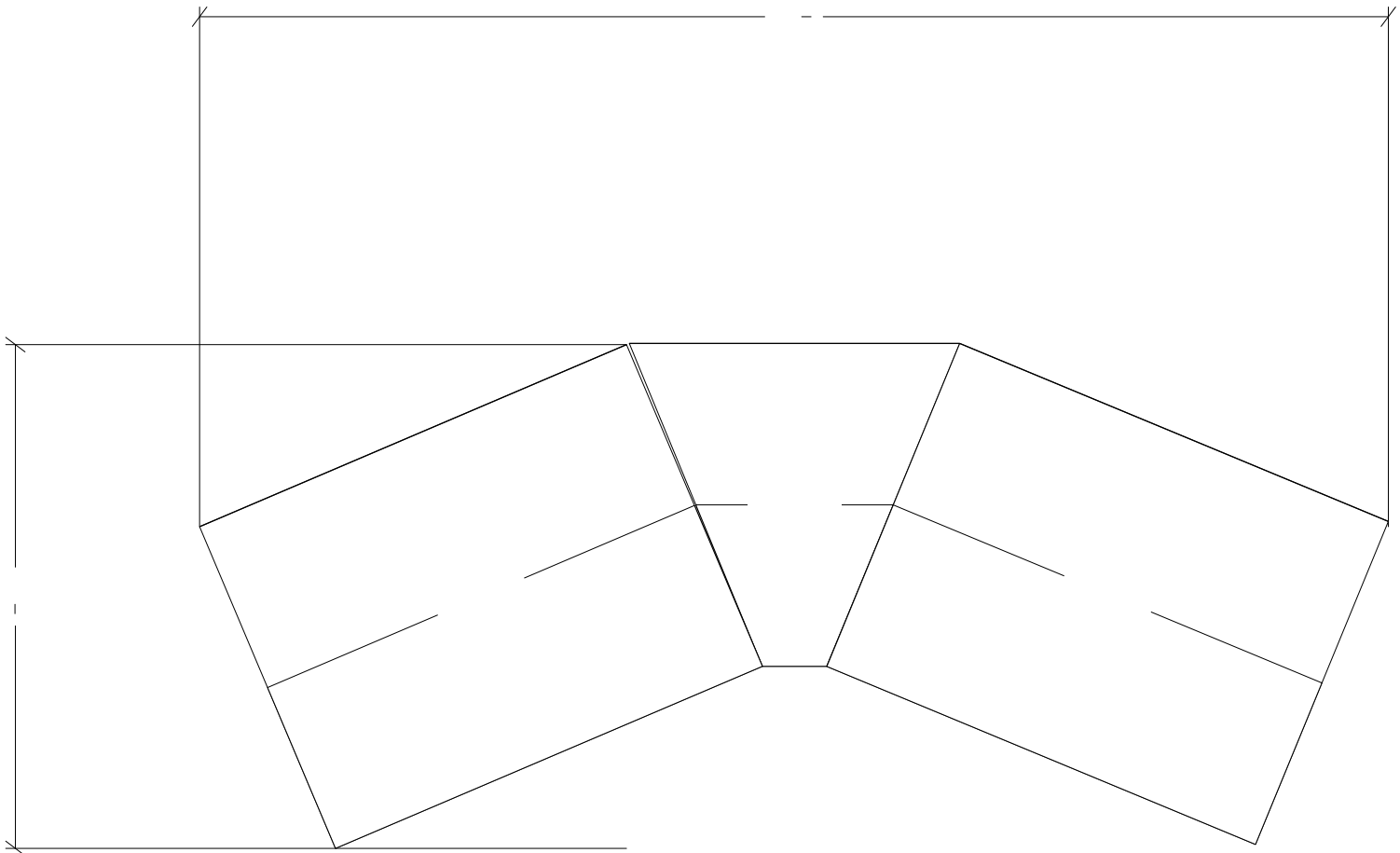
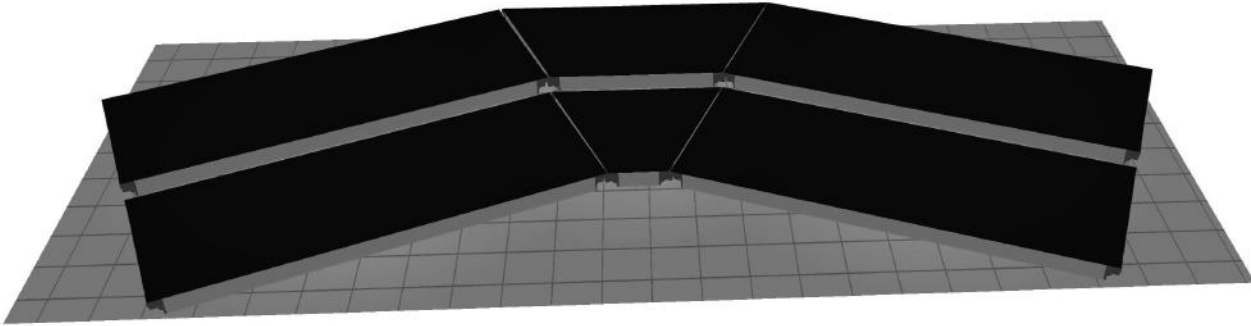
Date

Signature of UUFG Board President

Date

Submit to UUFG Foundation mailbox in UUFG Office or email to foundation@uufg.org

For questions contact: Jeanne Gossman, Chair 352.214-9203 jggossman@yahoo.com



Note: This drawing is an artistic interpretation of the general appearance of the design. It is not meant to be an exact rendition.



Designed : 10/12/2022
Printed: 10/12/2022

Wenger Corporation
555 Park Drive
Owatonna, MN 55060-4940
United States



Phone: 507-455-4100
Fax: 507-455-4258

Quote Number: 3263093

Versalite

QUOTE

Date: 10/13/2022
Page: 1 of 2
Cust #: 00233681

Quote To:

Derek Nirenberg
Unitarian Universalist
Fellowship Church
4225 Nw 34Th St
Gainesville FL 32605-1422
United States

Phone: (954) 439-0291
Fax:
E-Mail: music@uufg.org

Date: 10/13/2022
Expires: 11/12/2022
Reference:
Terms: Net 30 Days
Created By: Ashley Sands

Salesperson: Julie Evers
Phone: +1 (507) 774-8398
E-Mail: julie.evers@wengercorp.com

USD

Line	PartNum/Description	Qty	Net Price	Ext. Price
1.00	133J056 VERSA PIE,3'X16",CARPET	1 EA	\$1,033.20	\$1,033.20
2.00	133B030.2 Versalite Fixed Height Leg Set 16" 4-Pack	1 EA	\$52.20	\$52.20
3.00	133A556 CHAIR STOP ASSY,VERS.3000	4 EA	\$4.10	\$16.38
4.00	133A868 CHAIR STOP,47 3/4	1 EA	\$12.15	\$12.15
5.00	Freight Freight Services	1 EA	\$217.08	\$217.08

TAILGATE DELIVERY with STAGING:

Freight reflected in this quotation is for common carrier shipment with tailgate delivery. Tailgate delivery will require your staff to unload the truck, move the product into the building and complete any assembly or installation.

LIFTGATE DELIVERY NOT AVAILABLE FOR STAGING, See unloading recommendations.

DO YOU REQUIRE INSIDE DELIVERY OR INSTALLATION SERVICES?

If you do not have a loading dock or staff available to unload the products from the common carrier trailer, then contact your Wenger sales representative to discuss these delivery methods and to find out the additional charges.

If you are a tax-exempt organization and quote includes tax, please send a copy of your tax-exempt certificate and we will remove the sales tax. Thank you.

Notwithstanding anything to the contrary in this agreement, Wenger shall not be liable for delay or non-performance caused by any of the following circumstances when beyond its control: acts of God,

Wenger Corporation
555 Park Drive
Owatonna, MN 55060-4940
United States



Phone: 507-455-4100
Fax: 507-455-4258

Quote Number: 3263093

Versalite

QUOTE

Date: 10/13/2022
Page: 2 of 2
Cust #: 00233681

explosions, riots, labor disputes (provided Wenger has exercised reasonable commercial efforts to avoid it), failures of utilities or public services, civil unrest, foreign or domestic governmental regulation or order, public health emergencies, natural disasters, cyber-attacks, wars, acts of foreign enemies, sabotage, or terrorism, including sub-supplier delays caused by any of the above provided the same are not caused or contributed to by the negligence or fault of Wenger ("Force Majeure").

Lines Total	\$1,331.01
Total Taxes	\$0.00

Quote Total	\$1,331.01
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MUSIC EDUCATION AND PERFORMING ARTS

Owatonna Office: Phone 800.4WENGER (493-6437) Worldwide +1.507.455.4100 | Parts & Service 800.887.7145 | wengercorp.com | 555 Park Drive, PO Box 448 | Owatonna | MN 55060-0448

Syracuse Office: Phone 800.836.1885 Worldwide +1.315.451.3440 | jrclancy.com | 7041 Interstate Island Road | Syracuse | NY 13209-9713

ATHLETICS Phone 800.493.6437 | email gearboss@wengercorp.com | gearboss.com | 555 Park Drive, PO Box 448 | Owatonna | MN 55060-0448

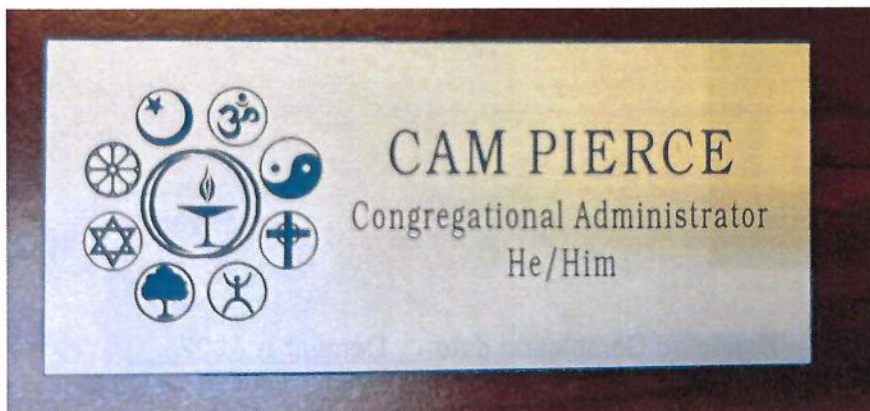
Title of Proposed Project: Nametag Replacement for UUFG Members and Supporting FriendsDate Applied: September 16, 2022Application due date October 15, 2022

Project Coordinator (Person to receive/manage funds and submit quarterly status reports to the Foundation until project completion.)

Name Camden Pierce Phone 352-377-1669Email: uuoffice@uufg.org**Brief Proposal Description**

We propose providing new nametags to all members and supporting friends. The Trophy Shop, a local Gainesville business, will produce the magnetic nametags. The new nametags would retain the same dimensions and basic features as those we have been providing to new members for some years. These features include engraved text and logo as well as magnetic backs.

These nametags will incorporate our symbols logo as well as preferred pronouns. The image below shows this nametag such as we have already provided to staff. The sole difference is the staff nametags include job title.



Total Project Budget: (Itemize expenditures and include funds from all sources.)

When ordering 101 or more nametags, The Trophy Shop has quoted a price of **\$10.95 per nametag**.

*For 170 nametags, we project a **total cost of \$1861.50**.*

Note: we currently have 150 members and 25 supporting friends in our database. Per specific requests, we have already provided several members with new nametags using membership committee funds. However, to provide *all* current members and friends with new nametags is cost prohibitive. The membership committee budgeted line item of \$800 is not intended to pay for replacement nametags.

How does this proposal contribute to the mission and long-range plans of UUFG?

As a Welcoming Congregation, we see nametags as one way in which we help create a beloved community in which people feel valued, seen and respected. In this regard, nametags help fulfil the first point in UUFG's mission, "honor the inherent worth and dignity of all people of the world in which we live."

By integrating pronouns into our nametags, we demonstrate sensitivity to individual identity choices, and help those individuals communicate those choices to other members of the congregation.

We incorporate also our "logo" – a representation of our cherished symbols in our Sanctuary. By incorporating our logo onto our nametags, we emphasize the uniqueness of our own community and our shared values.

As you can see in the picture below of nametags currently on our rack, we do not have a consistent, shared "look." Some nametags are faded and yellowed with age. The old chalice logo is generic and does not symbolically connect individuals to our particular Fellowship.



Expected Start date: November 2022 Expected Completion date: December 2022

[Signature]
Signature of Project Coordinator

9/16/22
Date

[Signature]
Signature of Appropriate Committee Chair*

9/18/22
Date

Signature of UUFG Board President

Date

*Please note that our Fellowship does not currently have a membership committee chair or, for that matter, a functioning membership committee. Consequently, Rev. Christe Lunsford is signing in lieu of the membership committee chair.

Submit to UUFG Foundation mailbox in UUFG Office or email to foundation@uufg.org.

**Unitarian Universalist Fellowship of Gainesville
Foundation Grant Proposal Application**

Date September 28, 2022Amount Requested \$1,871Title of Proposed Project GuttersHome Program Committee FacilitiesProject Coordinator Marilyn Roberts Phone 352-284-3819Email mrobertsrn@gmail.com

Brief proposal description _____

Problem: Our sanctuary roof is huge and slopes down toward the front of the building around the Social Hall doors. A large volume of water funnels into just two valleys on either side of the doors landing on the concrete (big splashing) and the landscape (big holes.) Our Covid era outdoor socializing now makes the problem harder to ignore.

Proposed: Gutters the length of the West wall of the Social Hall with a valley shield and downspout on each side to direct the water away from the building.

Two companies have bid this job and have proposed the same solutions saying the volume of water requires nothing less. The bids were just \$200 apart. Rain Flow of North Florida has been selected because it is the cheaper one. The gutters will match the brown color of the fascia.

Total Project Budget

Seamless 6" aluminum gutters installed	630.00	
Downspouts 4"x5" commercial grade installed (2)	800.00	
Bulldog Leaf Guard System installed	441.00	(optional)*
Total	\$1,871.00	

* In addition to keeping leaves out of the gutter the guards make gutters more rigid and strong. The guard is a rigid flat metal plate with holes in it and is screwed securely to both sides of the gutter.

Start Date: November 2022Completion Date: One day installation

How does this proposal contribute to the mission and long-range plans of UUFG?

This will make a frequently used outdoor area more attractive and comfortable. It will prevent people gathering under the canopy from getting splashed during a rain. The brick wall and sidewalk will no longer be covered with mold. The landscaped area to the right will not spew mulch on to the sidewalk or have a large hole in it. This will contribute to our enjoyment of our Fellowship home.

Signature of Project Coordinator Marilyn Roberts Date 9/28/22
Signature of Committee Chair Marilyn Roberts Date 9/28/22
Signature of UUFG Board President _____ Date _____

For UUFG Foundation use only

Amount awarded \$ _____ Date disbursed _____ Received by _____

Signature of UUFG Foundation Chair _____

Date _____

Safety Barricade Grant Request - Oct 14, 2022

I would like to obtain traffic barricades for on campus events. These will be utilized to direct traffic and block off areas of our campus for safe foot traffic. During past events we have had safety concerns regarding incoming traffic, and these will provide a visible and recognizable barrier for incoming traffic.

Barricades I have looked at cost up to \$160 a piece, and I want to purchase 8 for our grounds. I also want to get functional hanging hooks for our shed, so they have an accessible long term storage solution. I have included a line item for storage options.

\$160/Barricade x 8 - \$1,280

Storage Hooks to fit our sheds - \$70

Total ask amount - \$1,350

This project will go a long way in facilitating a safe environment for people to gather in the community. This will expand the possibilities of what we can do with our campus space.

Youth Room Update 2022 - Grant Request 10/14/2022

The space that our youth use for their meetings is in need of updating. Right now there are not enough seats to accommodate the active youth and advisors, so they need additional seating. The youth are grateful for the donations that have been given to furnish the room, however it is not functional for their needs. They have very little functional storage, and they have included ideal storage options in their list. Some of the current furniture has issues with secondhand age, as well as mildew and dust from pandemic neglect, and needs to be replaced.

The youth have put together a list of things they would like to purchase to update their space, which I have included below. I have done some preliminary cost checking to get a general idea of the budget that they might need to fill their needs, and am happy to assist them as they make the changes that they like for their space. I have included a line item for misc. hardware, delivery costs, etc.

L-Shaped Sectional Couch - \$1,000
Large Armchair - \$200
Couch with Under Cushion Storage - \$400
2 beanbags - \$300
Table with Storage - \$150
Mini-Fridge - \$150
Wall Cubbies with lockable doors - \$500
Large Whiteboard - \$50
Wall Paint - \$150
Misc. Hardware/brushes/small items/etc - \$100

Total amount requested - \$3,000

The Youth Group is an important part of our faith community, and allowing them the resources and agency to create a welcoming and functional space is in line with our values.

UUFG FOUNDATION GRANT PROPOSAL

Fall 2022

Title of Project: Facility Roadside Banner (FRB)

Date applied: October 7 2022 **Application due date:** October 15, 2022

Project Coordinator (Person to receive/manage funds and submit quarterly status reports to the Foundation until project completion).

Name: Jonathan Coron Phone: 352-375-7151

Email: Coronjonathan@gmail.com

The main goal of the Facility Roadside Banner (FRB)

To help alert vehicle drivers, passengers and others, passing by the fellowship, about the existence of UUFG and some things we believe in. Ultimately, to increase the number of people who check out the fellowship in the near future.

Why should this project be done now?

The main reason I believe this project is needed is because UUFG must increase its membership in a significant way so we can serve our members and community in more substantial ways. More members will also help bolster our current budget.

As Covid is easing in important ways, the time to do outreach is even more at hand: Folks may show more interest in getting involved in our community in new ways. Political and other local, state and national events may also have struck a chord in many folks who are searching for more meaning in their lives.

Whatever outreach we have tried in the last few years does not appear to have had the impact that is necessary to achieve the goals stated above. It is time to think "outside the box" and well beyond it all the way to our side of the sidewalk.

Could the project be done in stages rather than all at one time?

The relatively low cost of the banner and materials perhaps allows for the entire project to be completed at once.

Are there any permits, fees or inspections required for installation?

The only items to remain standing are the four-by-four posts that are sunk in concrete. Alternatively, metal poles could be stuck in the ground (and pulled out after each use) thus negating the need to have the posts put in the ground at all.

Will maintenance be required in the future? If yes, is there a plan for doing it?

The banner should be maintenance-free. However, a small team of folks (2) will be required to put out the banner and bring it back in. The banner should **not** be left out overnight. It should be easy to store the banner when it is rolled or folded up. The four by four wooden supports will last for many years as they are pressure treated and sunk into concrete.

Could there be an insurance impact of the project? If so, how will it be addressed? Who will handle this?

There are no insurance impacts for a banner as far as our insurance carrier is concerned.

If installation and/or delivery are needed, are the costs included?

The banner will be picked up by me. I would pick up the 4 by 4 posts and two bags of concrete along with the eye hooks. I would construct the banner support structure with the help of another UUFG member.

Where would banner be stored?

This would have to be determined. As banners roll up, it should not be a big problem to find a convenient place to store it. This would likely be in the social hall.

Who will design the banner?

I have asked Reverend Christie for ideas. I suspect that Christie will want to have significant input into wording, colors, designs etc. Board members and others might also like to have input.

Meeting with the Foundation Directors?

I spoke with Jeanne Gossman to get insights about how to complete this application. I also spoke with Cam and Reverend Christie to get additional information. I discussed the concept with various other members and all were in favor.

PROJECT DESCRIPTION

The purchased banner will be placed along the fellowship side of the sidewalk in front of the facility so that it does not impede pedestrians but can be readily seen by drivers and other vehicle occupants. A small team of volunteers will be needed whenever it is chosen for the signs to be used. The banner will need to be taken back inside at the end of the day or event and stored.

How does this proposal contribute to the UUFG mission, UUFG long-range plans, or the promotion of liberal religion?

- Increasing awareness of Unitarian Universalism and the location of our fellowship.
- increasing membership

- Increasing annual budget
- Increasing programming opportunities for members
- Increasing outreach to the local community
- Increasing salaries for staff
- Creating a larger UUFG community will help to become healthier and stronger in organization, management and in its capability to make a difference.

Expected start/completion date: The banner can be created within two weeks of the order being placed.

Signature of Project Coordinator and date:

_____ 10/09/2022

Name of Home Committee, Chair Signature and date:

Signature of UUFG Board President: _____



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10/06/2022

Unitarian Universalist Fellowship
Attn: Jonathan Coron
Phone: 352.375.7151
coronjonathan@gmail.com

Thank you for allowing Renaissance Printing the opportunity to provide you with an estimate. Please find the specifications and your prices below:

<u>Description:</u>	<u>Vinyl Banner</u>
Press:	Process Printing
Final Size:	see below
Stock:	13oz Vinyl
Inks:	4/0, full color (single sided)
Bindery:	trim to size w/ Bleed, Hem and Grommet includes Wind Slits
Artwork:	<i>design cost to be estimated about \$50.00</i>
Proof:	digital proof
Delivery:	local delivery, Gainesville, FL
Turnaround:	7-10 business days from proof approval
Size:	<i>12ft x 3ft</i>
Quantity:	1 total
Price:	\$234.08
	<i>or</i>
	<i>15ft x 4ft</i>
	1 total
	\$345.46

The above prices are based upon customer provided print-ready digital files. If design services are needed, they will be quoted separately. Prices do not include any applicable sales tax. No additional discounts or coupons may be applied. Please refer to this estimate when placing your order to insure correct pricing. If you have any questions, or if I can be of further service, call me at the number below.

Ben Caswell
Client Support / Estimator
clientsupport@renaissance-printing.com
Sales Office: 352.372.7917

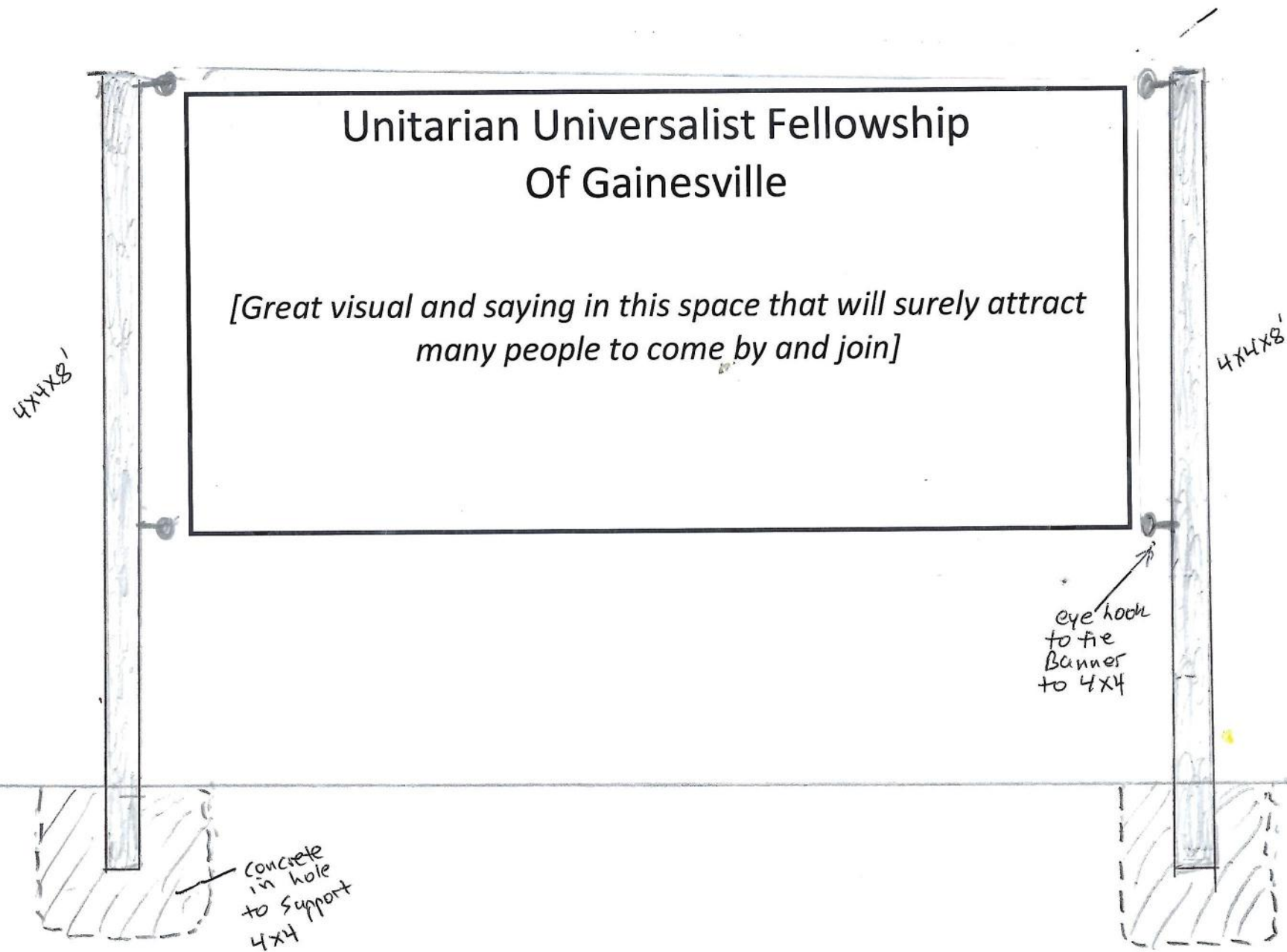
Facility Roadside Banner (FRB)

Page 2 of 2

A choice would need to be made for the size of the banner. For illustration, the banner hanging on the wall facing toward the courtyard is 3 by 12. Perhaps a larger size would be better?

3 by 12-foot banner	4 by 15-foot banner
Banner cost \$234.08	Banner cost \$345.46
(2) Four by Four wooden supports @11.28 each \$22.56	(2) Four by Four wooden supports @11.28 each \$22.56
(2) 60-pound bags of Sakrete @ 4.97 each \$9.94 To stabilize wooden supports	(2) 60-pound bags of Sakrete @ 4.97 each \$9.94 To stabilize wooden supports
(6) Eye Hooks for attaching banner to wooden supports @ 2.98 (pack of 2) \$8.96	(6) Eye Hooks for attaching banner to wooden supports @ 2.98 (pack of 2) \$8.96
PRICE: \$275.54*	PRICE: \$386.92*

*Amount without tax



Jonathan
Coron



Unitarian Universalist Fellowship of Gainesville

4225 NW 34th Ter.
Gainesville, FL 32605
352-377-1669 / uufg.org

October 10, 2022

James D. Salter
Salter – Feiber
Attorneys at Law
3940 NW 16th Blvd. Bldg B
Gainesville, FL 32605

Dear Mr. Salter,

This letter is in regards to your inquiry about selling approximately a quarter of an acre of UUFG property to your client. It would need approval by our congregation. We would need an estimate of what your client is planning to pay for the property. The Board will discuss it at our next meeting on October 24th. If we decide to propose it to the congregation, we would set up a congregational meeting to discuss the sale. Then we would need to set a date for the congregational vote. This process would take some time.

Thank you for your interest in our property. I will get back to you if we have any questions.

In the meantime, you may contact me directly with any further information using my email address: marthajsoles@gmail.com.

Sincerely,

Martha Soles
Board President
UUFG



Nurture Your Spirit



Help Heal Our World



UUFG Board,

After a brief lapse, CYREC has been reconstituted to facilitate Fall RE and Youth Group activities at UUFG. At the first CYREC meeting, we agreed to begin reviewing policies related to children and youth RE programming. We expect this review to take some time so that it is done thoroughly; however, there is one policy that requires immediate attention as it is currently impacting ongoing Youth Group activities.

The Children and Youth Safety Policy (REP-6) in the Policies and Procedures Manual does not adequately differentiate between the terms *children*, *youth*, and *minors*. The section on Supervision Procedures (REP 6.2) stipulates that UUFG will “release *minors* only to a parent or guardian and utilize sign-in and sign-out sheets.” As a result, this policy is currently affecting underage participants in the Youth Group program who arrive and leave church unattended by a parent or guardian (those who walk to and from church alone, are picked up by a different relative, etc.).

In practice, the older *youth* in our Youth Group are not held to the exact same supervision procedures as *children* in RE or the nursery and, because REP-6.2 does not differentiate between *youth* and *children*, we are in violation of this policy. Rather than remain in violation or ask some participants to leave our Youth Group (because they will be unable to provide a parent/guardian at both sign-in and sign-out), we are asking the board to vote on this minor (pun not intended) revision to the Policy and Procedure Manual:

Replace the word “minor” in REP 6.2 with “children” so that it reads “UUFG will release children only to a parent or guardian and utilize sign-in and sign-out sheets.”

Approving this minor revision will allow our older youth to continue participating safely and have no effect on children in RE or the nursery.

Thank you,
Leah Cobb Lee