

## **Statement of Values that Guide This Reopening Framework**

This Draft Reopening Framework will guide the reopening of our UUFG building after more than a year closed due to the COVID pandemic.

Because we recognize the interconnected web of which we all are a part, and because of our values of inclusion as Unitarian Universalists, this framework carefully considers the health and safety of all of our members, friends, and guests, including our children, as our first priority, even as vaccinations increase in our community and the worst of the pandemic subsides.

### **Our general principles remain:**

- **Inclusivity and justice:** We will not exclude people and will take special care that equity and anti-oppression are centered in our decision making.
- **Safety:** We will do our utmost to keep our people and the community safe. We will not contribute to community spread.
- **Community matters:** We value our community and being together. As soon as it is safe to gather in an inclusive way, we will.
- **Pro-science:** We are using nationally recognized metrics and public health recommendations to guide this reopening framework, and public health recommendations. The work of the COVID Advisory Task Force has been guided by recommendations from knowledgeable sources. We support vaccination for those who are able to receive it as a scientific, reasonable, and loving decision. We believe that vaccines are effective and trust the scientists who have worked on them.

Our Unitarian Universalist Association leadership has provided helpful guidance for reopening, including links to a number of other reopening plans from around the country (which we used in the development of this framework). These resources from the UUA have been invaluable to us, and we invite you to study them as well.

<https://www.uua.org/safe/pandemics/gathering-guidance>.

**The UUA's recommendations for congregations, have guided our thoughts and are more stringent than local schools and businesses, for the following reasons:**


- As a community that values inclusion and collective care, we don't want to create in-person situations that inadvertently exclude those at higher risk, or create situations that force those at higher risk to publicly identify themselves. Our decision-making must center the needs of the most vulnerable.
- The membership of our congregation is an older, more vulnerable population than the general public.
- Most children are not yet eligible to be vaccinated.
- We do not want congregational staff and ministers to be put at risk on the job.


The guidelines that follow recognize that there is no technological substitute for being able to be and interact in physical presence with one another. Yet, we must manage a balance between social / psychological needs and physical risks in these challenging times.


Because we cannot predict what course this pandemic will take, these guidelines are divided into five 'Levels of Concern', based on metrics developed by Covid Act Now, a multidisciplinary team of technologists, epidemiologists, health experts, and public policy leaders from Georgetown University Center for Global Health Science and Security, Stanford University Clinical Excellence Research Center, and Grand Rounds. This consortium of experts at Covid Act Now is providing publicly available, scientific, disease intelligence and data analysis on COVID-19 in the U.S. You may view the daily updates of the metrics at [www.covidactnow.org](http://www.covidactnow.org).

Overall, UUFG will use these metrics and that of Covid Act Now to be more flexible in the ways that we gather.

Overview: There are five levels which define the constraints around re-opening. These are tied to COVID Act Now risk levels for our county.

 ● The RED AND DARK RED LEVELS / SEVERE AND VERY HIGH RISK is the level of full shut down/ quarantine. Only staff/select volunteers check on the campus – everyone is work from home.

 ● The ORANGE LEVEL / HIGH RISK indicates the tier of relaxed measures, and includes minimal use of the building (outdoor restrooms) and outdoor events.

 ● The YELLOW LEVEL / MEDIUM RISK is the tier of relaxed measures, with the inclusion of in-person meetings in small groups in social hall or sanctuary, and outdoor events.

● The GREEN LEVEL / LOW RISK is the level at which we will hold Sunday services (with precautions) after the county has remained at this level for two weeks.

● The CLEAR LEVEL is that time in which we can return to pre-COVID-19 norms and customs.

### **Assumptions**

- Many adults within our church are vaccinated. Most children are not yet vaccinated. Infants aged 0-2 may not be vaccinated for quite some time yet and are vulnerable.
- Risk levels may rise and fall - in other words, we may move in and out of the various levels of risk and degree of opening or closing of the building
- Our primary intentions as a congregation as we move out of the pandemic are inclusion and safety.
- All-church events, particularly Sunday mornings, will include families and children, as well as visitors, and may have vaccinated and unvaccinated attendees, requiring a higher level of safety and care.
- This Reopening Framework may be modified, with new information and science related to COVID-19
- The Reopening Framework will go into effect when passed by the Board of Trustees, although in-person services will not take place before September 12, 2021, for logistical reasons.

Space	Dimensions	Sq Ft	ORANGE LEVEL	YELLOW LEVEL	GREEN LEVEL	CLEAR LEVEL
Choir Room	23 x 20	460	4	8	15	30
Sanctuary	60 x 60	3600	32	64	120	300
Social hall	40 x 32	1280	11	22	42	100
kitchen	20 x 16	320	3	6	10	
Sound room	16 x 12	192	2	2	4	
Foyer	16 x 18	288	3	6	9	
Window Room	16 x 14	224	2	2	4	
Conference room	17 x 27	460	4	6	8	
Copy room	14 x 12	168	1	2	2	
Minister office	16 x 13.5	216	2	2	2	
Admin office	13.5 x 11	149	1	2	2	
RE office	12.6.x.12.5	158	1	2	2	
Youth room	16.5 x 17	280	2	4	9	
CR 5	16 x 16	256	2	4	8	
CR 6	16 x 16	256	2	4	8	
CR 4	18 x 14	252	2	4	8	
CR 3	18 x 14	252	2	4	8	
CR 2	18 x 14	252	2	4	8	
CR 1	18 x 14	252	2	4	8	

	RED AND DARK RED LEVELS SEVERE / VERY HIGH RISK	ORANGE LEVEL HIGH RISK	YELLOW LEVEL MEDIUM RISK	GREEN LEVEL LOW RISK	CLEAR LEVEL
BUILDING IS CLOSED TO ALL BUT ESSENTIAL STAFF AND LEADERS	X	X			
SOCIAL DISTANCING REQUIRED	X	X	X	X	
MASK USAGE REQUIRED IN PUBLIC SPACES	X	X	X	X	
COMMONLY USED SURFACES DISINFECTED (extra)	X	X	X		
VOLUNTEERS INDOORS		X	X	X	X
VENTILATION/AIR PURIFICATION IN MEETING ROOMS			X	X	
SUNDAY WORSHIP	Worship Team Only	Worship & Sunday Teams	Limited #s	Greater #s	Fully Open
SMALL GROUP / COMMITTEE MEETINGS INDOORS			X	X	X
RENTALS ALLOWED WITH SAFETY GUIDELINES			X	X	X
COMMUNAL EATING AND DRINKING OUTDOORS			X	X	X

<b>Building Use: General</b>	Buildings are closed and used only by staff working independently in their offices, and access by volunteers on an as needed basis.
<b>Safety Considerations</b>	Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door.
<b>Cleaning</b>	Minimal cleaning will occur, with particular attention given to commonly touched surfaces (door handles, bathrooms)
<b>Ventilation</b>	Due to the small number of people in the building, no special ventilation needed.
<b>Sunday Service</b>	Sunday Services live streamed from the Sanctuary with a minimal group of people creating the service or in the case of stay at home orders, service will be pre-recorded and premiered.
<b>Religious Exploration</b>	Religious Exploration events and classes take place online or outside, masked and socially distanced. Outside events are either less than one hour or outdoor restrooms are available.
<b>Coffee Hour</b>	Coffee Hour takes place online.
<b>Volunteers</b>	Only essential volunteers in the building (Chair of Building and Grounds, Board Chair, Vice Chair, Treasurer, worship team and other volunteers for building walk through).
<b>Staff</b>	Staff will work as much as possible from home, with only essential use of the building. Office is closed to the public and church members.
<b>Small Group/Committee Meetings Inside</b>	Inside, no small group meetings.
<b>Small Group/Committee Meetings Outside</b>	Outside, small group meetings masks are required. Masks are highly recommended for work parties, but are not mandatory. The host or leader of the group is responsible for collecting and completeing the contact tracing sign in sheet.
<b>Eating and Drinking</b>	No communal eating or drinking in the building or on the grounds of the building.
<b>Rentals</b>	No rentals in the buildings. Possible rentals of outdoor spaces with safety precautions.
<b>Singing</b>	Singing to record for a Sunday service can take place with one singer, fully vaccinated, accompanist fully vaccinated. No other singing in the building.Singing outside with be masked and social distanced
<b>Multi-Platform Hybrid Offerings</b>	All-church events that lend themselves to online, will be available online.
<b>Use of Outdoor Areas of the Church</b>	available by reservation for church groups. All groups should remain masked and socially distanced

<b>Building Use: General</b>	The building will be closed and used only by essential staff, a select group of volunteers, or by maintenance workers. Access is limited to an as needed basis.
<b>Safety Considerations</b>	Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door.
<b>Cleaning</b>	Minimal cleaning will occur, with particular attention given to commonly touched surfaces : (door handles, bathrooms)
<b>Ventilation</b>	When more than one person is present in a room, windows will be opened and/or air purifiers will be used.
<b>Sunday Service</b>	Sunday Service recorded/live streamed from the Sanctuary. Outdoor services (all masked and socially distanced) are possible, no size limit.
<b>Religious Exploration</b>	Religious Exploration events and classes take place online or outside on our grounds, masked and socially distanced, assuming at least some are not vaccinated. The outdoor restrooms will be available.
<b>Coffee Hour</b>	Coffee Hour takes place online.
<b>Volunteers</b>	Volunteers may enter the building on an as needed basis, following all safety guidelines.
<b>Staff</b>	Staff work as much as possible from home, but may also use the building. Office is closed to public and church members.
<b>Small Group/Committee Meetings Inside</b>	Inside, no small group meetings.
<b>Small Group/Committee Meetings Outside</b>	Outside, small group meetings/work parties masks are highly recommended. The host or leader of the group is responsible for collecting and completeing the contact tracing sign in sheet.
<b>Eating and Drinking</b>	No communal eating or drinking in the building. Communal eating and drinking can take place outside on the grounds of the building, as long as food, utensils or other items are not shared.
<b>Rentals</b>	No rentals in the building except by special permission of the Board. Possible rentals of outdoor spaces with safety precautions.
<b>Singing</b>	Small group singing to record for a Sunday service can take place in the Sanctuary, with a fully vaccinated singers, socially distanced, recorded prior to the service. No other singing in the building.

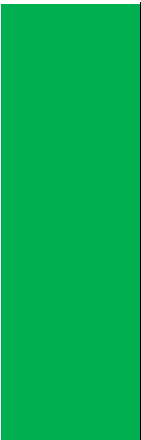
<b>Building Use: General</b>	At the yellow level, building use is enhanced and restrictions are relaxed.
<b>Safety Considerations</b>	Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door.
<b>Cleaning</b>	Building care and custodial cleaning of the building will be increased, with particular attention given to commonly touched surfaces (door handles, bathrooms). Meeting leaders are expected to wipe down surfaces used by participants with disinfectant at the end of the meeting.
<b>Ventilation</b>	Windows should be opened to allow ventilation of whatever room is being used. When possible, fans blowing out open windows should be utilized. Air purifiers should be used.
<b>Sunday Service</b>	Sunday Service recorded/live streamed from the Sanctuary. Outdoor services (all masked and socially distanced) are possible, no size limit.
<b>Religious Exploration</b>	Religious Exploration events and classes take place online or outside, masked and socially distanced, assuming that most children are not yet vaccinated. Indoor bathrooms can be used for events, following bathroom safety guidelines. The Director of Religious Exploration will have guidelines for children’s RE bathroom safety. .
<b>Coffee Hour</b>	Coffee Hour takes place online.
<b>Volunteers</b>	Volunteers may use the building, as long as a leader is clearly identified when reserving space and the leader is responsible for the contact tracing sign in sheet.
<b>Staff</b>	Staff may work from home or in the building, as needed and as agreed to by supervisor and staff member. Office is closed to the public and church members. Concurrent use and in person staff meetings are permitted. All staff are encouraged to be vaccinated.
<b>Small Group/Committee Meetings Inside</b>	Small group meetings of fully vaccinated people can take place in the building Monday-Friday. The host or leader of the group is responsible for collecting and completing the contact tracing sign in sheet. Masks are only required in common spaces (e.g. foyer, hallways, bathroom, outer office, kitchen, Sanctuary, Social Hall). If a group wishes to meet in Social Hall masking will be at the discretion and consent of those present. If meetings are held in person, online attendance is possible, using zoom.
<b>Small Group/Committee Meetings Outside</b>	



<b>Eating and Drinking</b>	No communal eating or drinking in the building. Communal eating and drinking can take place outside on the grounds of the building, as long as food, utensils or other items are not shared.
<b>Rentals</b>	Rentals of building rooms can take place, as long as they do not exceed room usage numbers and the renters follow all safety guidelines.
<b>Singing</b>	Singing to record for a Sunday service can take place with fully vaccinated singers, socially distanced, accompanist fully vaccinated, recorded prior to the service. No other singing in the building.
<b>Multi-Platform Hybrid Offerings</b>	All-church events possible will be available online. Meetings taking place in the building will have an online option for attendees.
<b>Use of Outdoor Areas of the Church</b>	Church outdoor restrooms may be used for public outdoor events held while in the yellow tier. Restrooms will be gender neutral and should allow one person in at a time. For events with food, a designated area should be established that allows appropriate physical distancing.

<b>Building Use: General</b>	At the GREEN level, the building is generally open in similar ways as pre-pandemic, with the additional caveat that safety considerations are still utilized. Please mask upon entering the office.
<b>Safety Considerations</b>	Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door.
<b>Cleaning</b>	Building care and custodial cleaning is fully staffed, with particular attention given to commonly touched surfaces (door handles, bathrooms). Commonly touched surfaces and bathroom surfaces will be disinfected frequently on Sunday morning. Meeting leaders are expected to wipe down surfaces used by participants with disinfectant at the end of the meeting.
<b>Ventilation</b>	Windows should be opened to allow ventilation of whatever room is being used. When possible, fans blowing out open windows should be utilized. Air purifiers should be used.
<b>Sunday Service</b>	Sunday Service recorded/live streamed from the Sanctuary. Indoor Sunday services may resume after at least 2 weeks of county-wide GREEN risk on CovidActNow, but not before September 12, 2021. Because we assume Sunday mornings will have both vaccinated and unvaccinated attendees, until all ages are eligible for vaccination, masks and social distancing will be required in the building, which will limit the number of attendees for Sunday services. Outdoor services (all masked and socially distanced) are possible, no size limit.
<b>Religious Exploration</b>	Religious Exploration events and classes take place indoors, online, or outside, masked and socially distanced, at the discretion of the Director of Lifespan Faith Development in consultation with the Minister. Safety guidelines for indoor RE must be in place before indoor events resume, particularly because younger children may not yet be eligible for vaccination (see appendix, to be developed). RE Volunteers working directly with children must be vaccinated, for the safety of the volunteer and children.
<b>Coffee Hour</b>	Coffee Hour can take place in Social Hall, although food and drink may only be consumed outside. Masks and social distancing will be maintained during Coffee Hour, for both vaccinated and unvaccinated people. An online Coffee Hour will also be offered.

<b>Volunteers</b>	Volunteers, as needed, may use the building, following all safety precautions.
<b>Staff</b>	Staff may work from home or in the building, as needed and as agreed to by supervisor and staff member. Office is open to members with limited hours. Concurrent use and in person staff meetings are permitted. All staff are encouraged to be vaccinated.
<b>Small Group/Committee Meetings Inside</b>	Small group meetings (20 people or less) of fully vaccinated people can take place in the building. Masks are only required in common spaces (e.g. foyer, hallways, bathroom, outer office, kitchen, Sanctuary, Social Hall), although required throughout the building in all spaces on Sunday morning. If a group wishes to meet in Social Hall (which is a public space), masks will be required of all group members for the entire meeting time. If meetings are held in person, online attendance is possible, using zoom. Public events, including weddings and memorials, may take place inside in the green tier, following safety guidelines, including masks and social distancing, which may limit the number of attendees. It is assumed that public events will have a mix of vaccinated and unvaccinated people. Food and drink must be consumed outside.
<b>Small Group/Committee Meetings Outside</b>	
<b>Eating and Drinking</b>	No communal eating or drinking in the building except in small groups of fully vaccinated people (No communal eating or drinking on Sunday mornings). Communal eating and drinking can take place outside on the grounds of the building, as long as food, utensils or other items are not shared.
<b>Rentals</b>	Rentals of building rooms and Sanctuary of up to the capacity of the room with social distancing can take place, as long as renters follow all safety guidelines, including masking.
<b>Singing</b>	Singing to record for a Sunday service can take place with fully vaccinated singers, socially distanced, accompanist fully vaccinated, windows open, recorded prior to the service. No other singing in the building. Humming may be allowed during the service during hymns. Outdoor singing and recording of songs with appropriate safety measures.

	<b>Multi-Platform Hybrid Offerings</b>
	<b>Use of Outdoor Areas of the Church</b>

Most All-church events will be available online, including live-streamed Sunday services and online Coffee Hour. Meetings taking place in the building will have an online option for attendees.

Outdoor areas will be available by reservation for church groups or renters. Mixed groups should remain masked and socially distanced. Vaccinated groups may be unmasked. Church outside restrooms may be used for public outdoor events held while in the green tier. For events with food, a designated area should be established that allows appropriate physical distancing and is the only place where masks should be removed. Those from the same household may dine together.

# CLEAR

## Building Use: General

## Safety Considerations

**The building is open to all for groups, rentals, Service, and all church programs.**

All conditions from all tiers above are rescinded and unnecessary, though people may choose to continue with some safety measures on their own as they are comfortable.

### Coronavirus COVID-19 Screening Questions

All visitors are required to complete the following screening questions before entering the building. Families entering the building together may complete one screening form.

Full Name: \_\_\_\_\_

Date: \_\_\_\_\_

Do you or any family members with you have any of the following symptoms? **Yes to 1 or more** **No**  
 Cough  Shortness of breath  Difficulty breathing  Lack of smell or taste  
 (without congestion)

Do you or any family members with you have any of the following symptoms? **Yes to 2 or more** **No**  
 Sore throat  Fatigue  Chills  Congestion or runny nose  Muscle pain  
 Nausea or vomiting  Headache  Diarrhea

Are you or any family members with you taking any medication to treat or suppress a fever? (For example, acetaminophen or ibuprofen) **Yes** **No**

Are you or any family members with you currently waiting for a COVID-19 test result for any reason other than a **required routine screening** for work, a health procedure, or prior to travel? **Yes** **No**

Have you or any family members with you tested positive for COVID-19 in the past 10 days? **Yes** **No**

In the past 14 days, have you or any family members with you had close contact with someone who has COVID-19? Close contact means you were within 6 feet of that person for 15 minutes or longer. **Yes** **No**

Have you or any family members with you traveled in the last 14 days to an area with travel restrictions, as identified by the Alachua County Department of Health or the Centers for Disease Control and Prevention (CDC) ? **Yes** **No**

If you responded **YES** to ANY of the questions above: **STOP** Based on your responses you may not enter the building. Please exit the building and call the office or individuals you were planning to visit before you leave the parking lot.

If you responded **NO** to ALL of the questions above: **GO** You may enter the building. Be sure to:  
 • wear a mask at all times • practice physical distancing  
 • go home immediately if you become sick